

**City of Menifee
Menifee Citizens Advisory Committee (MCAC)
Regular Meeting Minutes
February 21, 2017**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 6:00 PM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Marty Rosen, Committee member Altie Holcomb, Committee member Randy Madrid, Committee member Robert Karwin, Committee member Ken Woytek, Committee member Tabitha Tusant, and Senior Administrative Analyst Allen Yun, Finance Director Bruce Foltz, and Edna I. Lebrón.

Absent were: Committee member Elgin Datcher.

3. FLAG SALUTE

4. PRESENTATIONS

None.

5. APPROVAL OF MINUTES

February 2, 2017

Motion to approve minutes of February 2, 2017 was made by Committee member Karwin.

Motion was seconded by Committee member Rosen.

Motion was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

As posted.

7. PUBLIC COMMENTS (non-agenda items only)

None.

8. DISCUSSION ITEMS

8.1. Discussion of Upcoming CDBG 2017/2018 Public Services Application Review and Recommendations to Council

- Review and discuss funding recommendations for upcoming Program Year 2017/18 Community Development Block Grant (CDBG) Public Services Projects/Activities.

Senior Administrative Analyst, Edna I. Lebrón, provided a brief presentation on the CDBG process and components with respect to the City of Menifee. Ms. Lebrón provided a scoring guidelines and matrix for committee's use and reference when evaluating program applicants for the upcoming 2017/18 Program Year.

Senior Administrative Analyst Mr. Yun, explained public applicants (non-profit organizations and eligible entities) would be provided with five minutes to address committee regarding their application.

Presentations were received by the following organizations:

Menifee Valley Cupboard
Riverside County Coalition for Alternative Domestic Violence
Hospice of the Valley
Boys & Girls Club of Menifee Valley
Assistance League of Temecula Valley
SAFE Alternative for Everyone
YESplace
Family Service Association (FSA)
Path of Life Ministries
The Concern, Inc.

Committee reviewed and discussed public services applications, and provided funding recommendations to be included as part of Draft Annual Action Plan prepared and presented for City Council's consideration.

9. DIRECTOR COMMENTS

None

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

None.

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas: None

ADJOURNMENT

Committee Chair Sanchez adjourned the meeting at 8:50 pm.



Edna I. Lebrón, Senior Administrative Analyst