



For Official Use Only

Project Number: _____

Date Received: _____

Received By: _____

Case Planner: _____

CITY OF MENIFEE

COMMUNITY DEVELOPMENT DEPARTMENT

APPLICATION FOR LARGE FAMILY CHILD CARE PERMIT

APPLICATION INFORMATION

Applicant's Name: _____ E-Mail: _____

Mailing Address: _____

Street

City

State

ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

Property Owner's Name: _____ E-Mail: _____

Mailing Address: _____

Street

City

State

ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

If the property is owned by more than one person, attach a separate page that reference the application case number and lists the names, mailing addresses, and phone numbers of all persons having an interest in the real property or properties involved in this application.

The Planning Department will primarily direct communications regarding this application to the person identified above as the Applicant. The Applicant may be the property owner, representative, or other assigned agent.

APPLICANT'S STATEMENT:

I/We certify that I/we, the applicant for this proposed Large Family Child Care Home, reside in the home where the child care home will be conducted.

PRINTED NAME OF APPLICANT

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

SIGNATURE OF APPLICANT

AUTHORITY FOR THIS APPLICATION IS HEREBY GIVEN:

I certify that I am/we are the record owner(s) or authorized agent and that the information filed is true and correct to the best of my knowledge. An authorized agent must submit a letter from the owner(s) indicating authority to sign the application on the owner's behalf.

All signatures must be originals ("wet-signed"). Photocopies of signatures are **not** acceptable.

PRINTED NAME OF PROPERTY OWNER(S) *SIGNATURE OF PROPERTY OWNER(S)*

PRINTED NAME OF PROPERTY OWNER(S) *SIGNATURE OF PROPERTY OWNER(S)*

If the subject property is owned by persons who have not signed as owners above, attach a separate sheet that references the application case number and lists the printed names and signatures of all persons having an interest in the property.

PROPERTY INFORMATION:

Assessor's Parcel Number(s): _____

Approximate Gross Acreage or Square Footage: _____

General location (nearby or cross streets): North of _____, South of _____, East of _____, West of _____.

Thomas Brothers map, edition year, page number, and coordinates: _____

Proposal (describe the project, indicate the maximum number of children to be cared for, and the days and hours of operation):

THE FOLLOWING INFORMATION IS NECESSARY FOR SUBMITTAL OF THE APPLICATION

1. Completed Large Family Child Care Home Permit application form
2. Three (3) copies of a scale -drawn site plan, folded no larger than 8½" x 14"
3. Proof of ownership of the premises (i.e. copy of Grant Deed or Lease)
4. Photographs of the subject property (preferably in a digital format (e.g. JPEG). Include a map showing, the position from which each photograph was taken, and the area of coverage of each photograph.
5. Current processing deposit.

THE SITE PLAN EXHIBIT MUST BE DRAWN TO SCALE AND INCLUDE THE FOLLOWING INFORMATION

1. Name, address, and telephone number of applicant, and landowner (if different).
2. Assessor's Parcel Number and address of property.
3. Scale (number of feet per inch). Use Engineer's Scale (e.g. 1"=10' or 1"=20')
4. North Arrow
5. Date exhibit prepared
6. Title of Exhibit (i.e. "Large Family Child Care Home Permit")
7. Dimensions of the front, side and rear property lines, and the total net and gross acreage of property.
8. Vicinity map, showing site relationship to major highways, and two access roads. This may be on an attached sheet.
9. Thomas Brothers map page, coordinates, and edition year used.
10. Location of adjoining properties and abutting lot lines.
11. Existing zoning and land use of the property.
12. Show streets, alleys, and rights-of-way widths providing access to the property. Indicate the surface material of the access road.
13. Location and dimensions of existing driveways, parking area(s), vehicular circulation, and where children will be picked up and dropped off.
14. Location and dimensions of existing dwellings, building, or other structures.

15. Distances of existing structures, and paved areas to the front, side and rear property lines, and to each other.
16. Location of existing swimming pool or spa; if any, and required fencing and gate type and height.

A Large Family Child Care Home is a home that provides family child care to 7-14 children, at least two of which are school age, including children who reside at the home. Pursuant to Section 1597.46(a)(3) of the State Health and Safety Code, the City Council determines that any person may, subject to the requirements of this application, use a residential dwelling unit for the operation of a large family child care home in any zone where residential dwellings are permitted.

Permits will be required from both the State of California and the City of Menifee.

STATE PERMIT: A license must be obtained from the State of California, Community Care Licensing Division, located at 3737 Main Street, Suite 700, Riverside, CA (951) 782-4200.

The State permit will not be issued until the City has approved a Large Family Child Care Home permit.

CITY PERMIT: The City of Menifee will require that you obtain a Large Family Child Care Home Permit. Applications for this permit are available from the Planning Department.

No application for a Large Family Child Care Home permit shall be approved unless it complies with the following standards:

1. The applicant shall obtain a valid state license to operate a large family child care home on the site within 180 days of the date of issuance of a Large Family Child Care Home Permit from the City of Menifee. Within 14 days of issuance of the state license, the applicant shall provide a certified copy of the license to the Planning Department. The applicant's failure to obtain a state license or to provide a certified copy of the license to the Planning Department may result in revocation of the Large Family Child Care Home permit as provided for in Section 18.29a. d. 10. of City Ordinance No. 348.
2. The subject property is zoned for residential uses.
3. The subject property has at least two (2) off-street parking spaces. No more than one of the spaces can be in a garage or carport. These parking spaces may include spaces provided to meet residential parking requirements.
4. Loading and unloading of vehicle occupants shall only be permitted on the driveway, approved parking area, or directly in front of site and shall not unduly restrict traffic flows. Residences located on arterial streets shall provide a drop-off or pick-up area designed to prevent vehicles from backing into the roadway.
5. The applicant shall comply with all applicable State Fire Marshall regulations.
6. To ensure the health and safety of children in family homes that provide childcare as specified within Sections 1597.30 and 1597.46 of the California Health and Safety Code, if the site has a swimming

pool or spa, the pool or spa shall meet all current code regulations for fencing, gate latches and alarms.

7. No more than 14 children, including children under 10 who reside at the home, may be cared for at any Large Family Child Care Home, and no more than one family child care home shall be located on any single parcel.
8. An on-site identification sign may be permitted in accordance with the provisions of Section 19.4.(d) of City Ordinance No. 348 or may be approved with the Large Family Child Care Home permit is submitted concurrently
9. All necessary state permits must be kept current for the operation of the use.