



CITY OF MENIFEE

Engineering Department

CERTIFICATE OF CORRECTION REQUIREMENTS

1. A legal description (signed and sealed by a surveyor/engineer).
2. A plat (signed and sealed by a surveyor/engineer) 8 ½" x 11" in size.
3. Copies of documents vesting title in current ownership (grant deed, etc.).
4. A Preliminary Title Report dated no older than 6 months from date of submittal.
5. Transmittal/coversheet from engineer/surveyor/applicant with current address and phone number.
6. Deposit:
 - **\$550.00**
7. A completed Certificate of Correction request information sheet. If the applicant is other than the property owner, a property owner authorization form must also be completed by the property owner.
8. A completed, signed and notarized, property owner authorization, from adjacent property owners, or any owners whose property may be affected.
9. Please return the above items to:
 - City of Menifee
 - Engineering Department
 - 29714 Haun Road
 - Menifee, CA 92586



CITY OF MENIFEE

Engineering Department

CERTIFICATE OF CORRECTION REQUEST INFORMATION

City of Meniffee
Engineering Department
29714 Haun Road
Meniffee, CA 92586

Date: _____

APN: _____

City File No.: _____
(FOR CITY USE)

Applicant: (check one)

Owner Engineer / Surveyor Other _____

Name: _____

Address: _____

_____ Zip code: _____

Phone: () _____

Reason for
Correction: _____

Attach exhibit that shows the Correction.

Date: _____

Applicant Signature

Print Name



CITY OF MENIFEE

Engineering Department

PROPERTY OWNER AUTHORIZATION

City of Menifee
Engineering Department
29714 Haun Road
Menifee, CA 92586

Date: _____

APN: _____

I/WE hereby request the Certificate of Correction of (describe Lot / Parcel):

_____ adjoining our property.

Date: _____

Signature

Print Name

Date: _____

Signature

Print Name

PLEASE SIGN NAMES AS THEY APPEAR ON THE GRANT DEED AND HAVE SIGNATURES
ACKNOWLEDGED BY A NOTARY PUBLIC.

Comments: _____
