

## DATES OF INTEREST TO CANDIDATES

DATE	DESCRIPTION
July 18 thru August 12	<p><b>Nomination Period</b> (E.C. § 10220 et seq.)</p> <p>Between these dates candidates may obtain nomination material and file completed nomination documents with the City Clerk.</p>
August 12	<p><b>Last Day to Withdraw Candidacy</b> (E.C. § 10224)</p> <p>Unless there is an extension of the nomination period.</p>
August 13	<p><b>Last Day to Withdraw Candidate Statement</b> (E.C. §§ 13307, 13311)</p> <p>Last day to withdraw candidate statement, unless there is an extension of the nomination period. Request to withdraw candidate statement must be made in writing and submitted by 5:00 p.m. Candidate statements shall remain confidential until after the close of business on August 12<sup>th</sup>.</p>
August 13 thru August 22	<p><b>Election Material Available (Public Exam Period)</b> (E.C. § 13313)</p> <p>During this period Candidate Statements are available for public inspection.</p> <p><u>Exception:</u> If there is an extension of the nomination period, the exam period will be from August 18 thru August 27.</p>
August 17	<p><b>Last Day of Extended Nomination Period</b> (E.C. § 10225)</p> <p>If the incumbent fails to file nomination documents by August 12, 2016, the nomination period will be extended for persons other than the incumbent. This will also extend the period for withdrawing candidacy. Not applicable if the office has no incumbent.</p>
August 17 thru August 25	<p><b>Insufficient Nominees – Action by Governing Body</b> (E.C. § 10229)</p> <p>Legislative body to take action of appointment or election during this time frame if there are insufficient nominees.</p>
August 18	<p><b>Last Day to Withdraw Candidate Statement in Event of Extension</b> (E.C. §§ 10225, 13307)</p>
August 18 (11:00 a.m.)	<p><b>Drawing of Randomized Alphabet</b> (E.C. § 13112)</p> <p>Secretary of State will conduct a drawing of the alphabet for determining the order of candidates' names on the ballot.</p>
September 12	<p><b>First Day Forms will be Available for Write-In Candidacy</b> (E.C. § 8600 et seq.)</p> <p>Any qualified person wishing to file as a write-in candidate may pick up papers beginning this date. Papers must be filed with the City Clerk no later than 14 days prior to election day.</p>

## DATES OF INTEREST TO CANDIDATES (Continued)

DATE	DESCRIPTION
September 25 thru September 29	<p><b>Filing Period for First Pre-Election Campaign Disclosure Statement</b> (G.C. §§ 84200.5, 84200.8)</p> <p>Covers period ending September 24. Statements must be sent by personal delivery or first class mail.</p>
September 29 thru October 29	<p><b>Period for Registrar of Voters to Mail Sample Ballots to Voters</b> (E.C. §§ 13303,13307)</p>
October 10	<p><b>First Day to Apply for Vote-by-Mail Ballot</b> (E.C. § 3001)</p> <p>Voters may apply by mail or vote at the Registrar of Voters office.</p>
October 23 thru October 27	<p><b>Filing Period for Second Pre-Election Campaign Disclosure Statement</b> (G.C. §§ 84200.5, 84200.8)</p> <p>Covers period ending October 22. Statement must be sent by personal delivery or guaranteed overnight service.</p>
October 24	<p><b>Last Day to Register to Vote or Change Address for this Election</b> (E.C. §§ 2106, 2107)</p>
October 25	<p><b>Last Day to File Statement of Write-In Candidacy</b> (E.C. § 8600 et seq.)</p>
November 1	<p><b>Last Day of Regular Vote-by-Mail Ballot Application Period</b> (E.C. § 3001 et seq.)</p>
<p><b>November 8</b></p> 	<p><b><i>ELECTION DAY</i></b></p> <p>The polls will be open from 7:00 a.m. and will close at 8:00 p.m. Voted ballots must be received by the elections official no later than the close of the polls on election day or be postmarked on or before election day and received no later than three days after the election day to be counted. (E.C. § 3020, 4103)</p>
December 8	<p><b>Declare Candidates Elected and Install Officers</b> (E.C. §§ 10262, 10263, 15372)</p> <p>Upon receipt of certified results from the Registrar of Voters, the governing body shall meet at its usual place of meeting no later than the next regularly scheduled city council meeting following the certification of the election to declare and install the newly elected officers.</p>
January 1 thru January 31	<p><b>Filing Period for Semi-Annual Campaign Disclosure Statement</b> (G.C. § 84200)</p> <p>Covers period ending December 31. Statement must be sent by personal delivery or first class mail.</p>

**Note: Whenever a date prescribed by law falls on a weekend or holiday, such act may be performed on the next business day. (E.C. § 15; G.C. § 6701)**