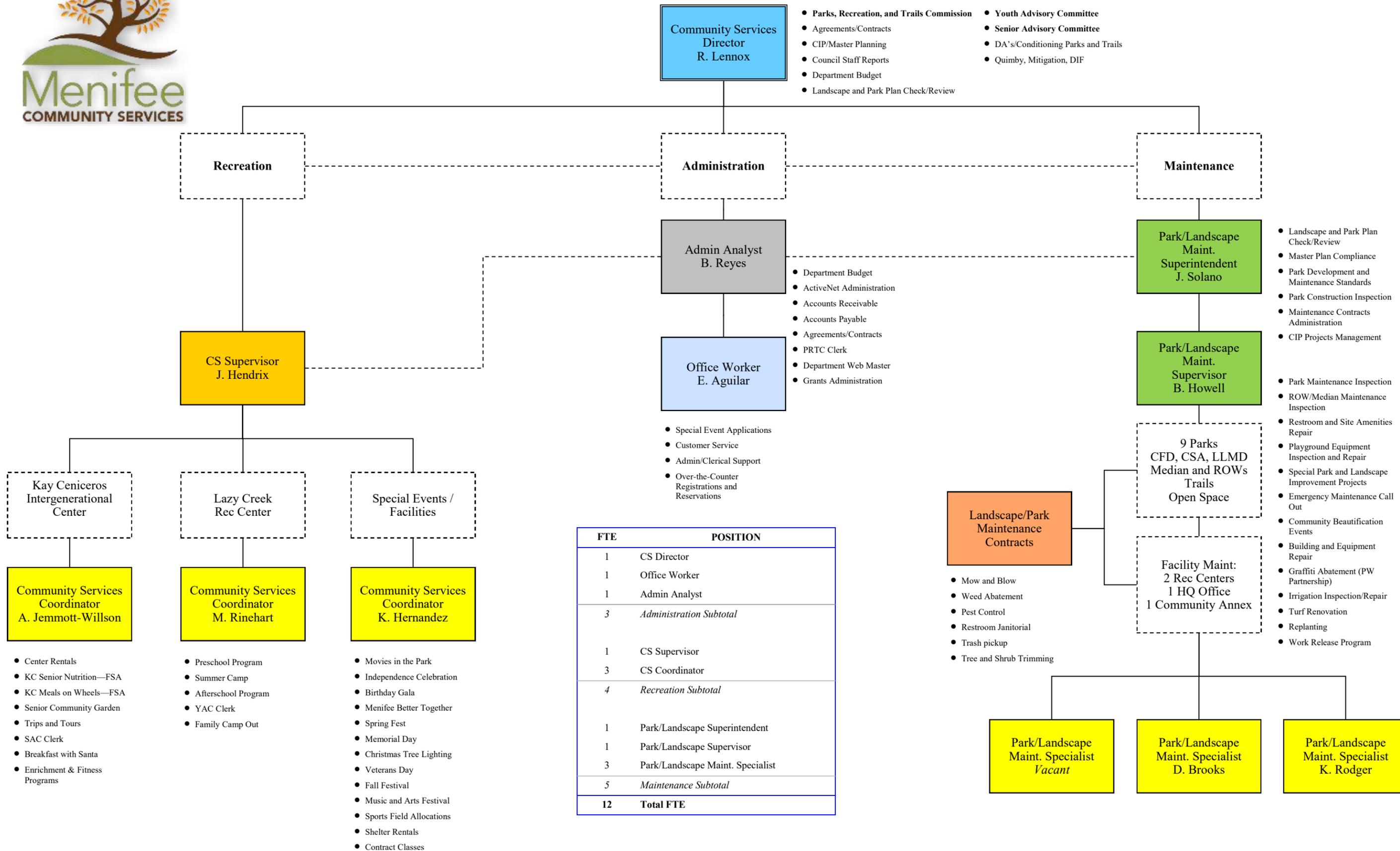


City of Menifee Community Services Department Organizational Chart

UPDATED: 8/16/2016



- Parks, Recreation, and Trails Commission
- Youth Advisory Committee
- Agreements/Contracts
- Senior Advisory Committee
- CIP/Master Planning
- DA's/Conditioning Parks and Trails
- Council Staff Reports
- Quimby, Mitigation, DIF
- Department Budget
- Landscape and Park Plan Check/Review

- Department Budget
- ActiveNet Administration
- Accounts Receivable
- Accounts Payable
- Agreements/Contracts
- PRTC Clerk
- Department Web Master
- Grants Administration

- Special Event Applications
- Customer Service
- Admin/Clerical Support
- Over-the-Counter Registrations and Reservations

- Landscape and Park Plan Check/Review
- Master Plan Compliance
- Park Development and Maintenance Standards
- Park Construction Inspection
- Maintenance Contracts Administration
- CIP Projects Management

- Park Maintenance Inspection
- ROW/Median Maintenance Inspection
- Restroom and Site Amenities Repair
- Playground Equipment Inspection and Repair
- Special Park and Landscape Improvement Projects
- Emergency Maintenance Call Out
- Community Beautification Events
- Building and Equipment Repair
- Graffiti Abatement (PW Partnership)
- Irrigation Inspection/Repair
- Turf Renovation
- Replanting
- Work Release Program

FTE	POSITION
1	CS Director
1	Office Worker
1	Admin Analyst
3	<i>Administration Subtotal</i>
1	CS Supervisor
3	CS Coordinator
4	<i>Recreation Subtotal</i>
1	Park/Landscape Superintendent
1	Park/Landscape Supervisor
3	Park/Landscape Maint. Specialist
5	<i>Maintenance Subtotal</i>
12	Total FTE

- Mow and Blow
- Weed Abatement
- Pest Control
- Restroom Janitorial
- Trash pickup
- Tree and Shrub Trimming

- Center Rentals
- KC Senior Nutrition—FSA
- KC Meals on Wheels—FSA
- Senior Community Garden
- Trips and Tours
- SAC Clerk
- Breakfast with Santa
- Enrichment & Fitness Programs

- Preschool Program
- Summer Camp
- Afterschool Program
- YAC Clerk
- Family Camp Out

- Movies in the Park
- Independence Celebration
- Birthday Gala
- Menifee Better Together
- Spring Fest
- Memorial Day
- Christmas Tree Lighting
- Veterans Day
- Fall Festival
- Music and Arts Festival
- Sports Field Allocations
- Shelter Rentals
- Contract Classes

- Park/Landscape Maint. Specialist Vacant
- Park/Landscape Maint. Specialist D. Brooks
- Park/Landscape Maint. Specialist K. Rodger