

**City of Menifee Senior Advisory Committee
Special Meeting Minutes
October 14, 2014**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:03 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Ken Woytek, Committee member Chuck Reutter, Committee member Ruth Goulet, Committee member Victoria Arendain, Community Services Director Robert Lennox, Senior Administrative Analyst Allen Yun, and Management Analyst Margarita Cornejo.

3. AGENDA APPROVAL OR MODIFICATION

As Posted.

4. PRESENTATIONS

None.

5. PUBLIC COMMENTS (non-agenda items only)

6. DISCUSSION ITEMS

6.1. Workshop on Caregiver Ordinance

- Registry
 - a. Background Check
 - b. Caregiver Definition
 - c. Permit Application
 - d. Fees
 - e. HOA Reporting
 - f. Public Comment
- Enforcement
 - a. Penalties/Fines
 - b. Revocation/Renewal
 - c. Public Comment

Committee Chair Gloria Sanchez introduced Community Services Director Robert Lennox.

Community Services Director Robert Lennox provided an introductory summary of the purpose of the workshop and caregiver ordinances adopted by El Dorado and Napa counties.

Committee Chair Gloria Sanchez indicated the purpose of on ordinance would be to provide guidelines for HOAs, and implementing as a citywide ordinance would be beneficial.

Community Services Director Lennox indicated marketing workshops and informing the community regarding proposed ordinance would be important to emphasizing the importance of the issue.

Committee Vice-Chair Ken Woytek indicated the issue has universal applicability as it can affect people of all ages, such as disabled persons.

Committee member Ruth Goulet asked if the City has an occupancy ordinance.

Community Services Director Lennox indicated no the City does not presently have an occupancy ordinance.

Nan Miller – resident, stated she feels education is the most important item with respect to the issue, as there are duplication of efforts and it should be first up to the HOAs and individual persons to address these issues.

Paul Dziuban – with HomeInstead, stated he feels that with an ordinances there would be several ramifications to it. He understands both sides of the argument, and there are individuals who need help through the process. Caregiver companies provide oversight of caregivers, and is unsure where an ordinance would fit in.

Lynn Rowe- resident, indicated there is state home registry system and state rule 5111 governs HOAs. However, the issue with HOAs and young people living in senior communities is that HOAs don't truly have any enforcement capacity. Rule 5111 does not provide for enforcement ability, leaving HOAs to have to really look at their adopted rules and regulations.

Committee Chair Gloria Sanchez indicated all HOAs are under the Davis-Sterling Act, and can adopt additional rules and regulations. Perhaps it would be beneficial to have representation of all HOAs at workshops discussions.

Maggie Gamillo- with HomeInstead, provided example of HOA and community working together, where HomeInstead provided information on specific caregivers showing proactive efforts in monitoring caregivers.

Committee member Ruth Goulet asked if in the situation described community was a gated community.

Maggie Gamillo – with HomeInstead, confirmed it was a gated community. However, adjustments/modifications could be made for non-gated communities.

Laura Nunez-Westhoven – resident of Casa Murrieta community, indicated many seniors cannot afford HomeInstead, so often times many caregivers being used are not licensed or are also elderly. Also, feels education should be an emphasis to make senior residents more aware of issue.

Committee Chair Gloria Sanchez stated she also feels education is key to making efforts successful. All agencies and groups involved need to come together to identify what roles each is playing; need to educate senior population on all resources available.

Leslie Covey – Kay Cenicerros Senior Center Director, stated they receive constant requests for caregivers, and center staff has always had a concern about unlicensed caregivers. Senior center allows for reputable organizations/agencies provide information on services.

Grant Yoders – resident, concerned about passage of ordinance. With relation to manufactured/mobile home residences regulations there are caregiver rules, however, there are still things that are missed. Ultimately, the difficulty of passing an ordinance would be enforcement.

Community Services Director Lennox indicated that enforcement would be the key issue with many of the agencies. Most enforcement is reactionary and in case of caregiver ordinance it would be heavily reliant on reporting because things like elder abuse are not easily visible. Staff could meet with different HOAs in development of ordinance.

Lynn Rowe- resident, stated she would like to keep discussion open to HOA boards and community at-large.

Pat – resident, stated Boards often do not enforce rules, and speaking on behalf of Ms. Jackie Haas, who was unable to attend meeting, it is hard to get people to want to serve on HOA boards. Ultimately, residents may want to look into changing existing HOA boards.

Committee Chair Gloria Sanchez indicated the City cannot solve problems with the HOAs; that would be an issue that would have to be resolved by individual memberships.

Committee member Ruth Goulet stated she attended a meeting in Lake Elsinore with Assemblywoman Melissa Melendez and discussed incorporating enforcement into Davis-Sterling Act. If HOA members had a right to sue their HOA Board for failing to follow through with its fiduciary duty. Perhaps it would be beneficial for City met with HOAs.

Greg August – Councilmember and resident, stated he was disappointed SCCA did not attend the workshop. Also indicated it may be good to include medical community to provide insight on how to address caregivers. Perhaps having a central organization established to oversee issue would be a possible solution. Also indicated he does favor City involvement in discussion of issue.

Nan Miller - resident, stated that from her experience with non-profit and 501(c) organizations there are options for memberships to replace boards.

Committee Chair Gloria Sanchez indicated she could provide an organization in San Bernardino/Riverside County that may be help with issue. With respect to discussion of enforcement, it may be too early.

Community Services Director Lennox stated staff would recommend setting up a new meeting, maybe within two weeks timeframe, for discussion with HOAs.

Committee member Ruth Goulet indicated she feels many seniors will not attend City Hall or Senior Center for workshops; it is important to reach out to church pastors as many seniors communicate with pastors frequently.

Committee Member Chuck Reutter stated he would like to make sure that any hearing and disability issues are appropriately addressed during meetings.

7. COMMUNITY SERVICES DIRECTOR COMMENTS

None.

8. COMMITTEE MEMBER COMMENTS

Committee Vice-Chair Ken Woytek stated he agrees a larger venue will be needed to accommodate for discussion of ordinance.

Committee Chair Gloria Sanchez indicated that caregiver discussion was a request by community, and by at least researching issue City is doing its due diligence. Also feels that Inter-Faith Council may be a good resource for reaching out to the community.

Committee member Victoria Arendain stated she would like to remind everyone to vote.

Committee member Ruth Goulet asked if a date for meeting with HOAs should be set.

Community Services Director Lennox clarified this would be difficult to do at that time as meeting date and time would be contingent on availability of HOAs. However, when meeting date/time was finalized it would be published through various mediums to ensure community is aware.

Mr. Tom Bloom, Director of Advance Planning for Miller-Jones Mortuary, wanted to express he feels Senior Advisory Committee is doing a great job in discussion of caregivers.

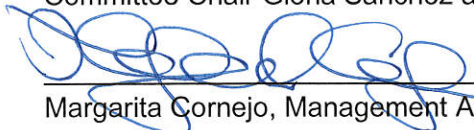
9. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

- Speakers' Forum for Seniors
- RTA Presentation
- Senior Low Vision Kit (Community Access Center)
- Office of Aging Presentation on Services

10. ADJOURNMENT

Committee Chair Gloria Sanchez adjourned the meeting at 11:19 am.



Margarita Cornejo, Management Analyst