

**City of Menifee Senior Advisory Committee
Regular Meeting Minutes
January 26, 2015**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:00 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Ken Woytek, Committee Member Ruth Goulet, Committee member Chuck Reutter, Committee member Victoria Arendain, Community Services Supervisor Jason Hendrix, Community Services Coordinator Erica Toney and thirteen (13) members of the public.

3. FLAG SALUTE

4. PRESENTATIONS

Community Services Supervisor Jason Hendrix- Interdiction of the Community Services Departments two new staff members: Bruni Reyes- Administration Annalist and Joe Solano- Parks Landscape and Maintenance Superintendent.

5. APPROVAL OF MINUTES

5.1. Minutes of September 22, 2015

A motion to approve the minutes of the September 22, 2015 Meeting was made by Committee member Goulet.

Motion was seconded by Committee member Woytek.

Motion was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

As posted.

7. PUBLIC COMMENTS (non-agenda items only)

None

8. DISCUSSION ITEMS

8.1 Committee Strategic Plan

- Update the Committee's Strategic Planning guide, as last reviewed by the Committee during the September 22, 2015 meeting review achievements for 2014-2015, set upcoming Committee goals and objectives for 2015-2016.

Committee Chair Sanchez requested staff prepare a yearend report summarizing the Committees achievements for 2014-2015. Committee requested revisit this on a future meeting.

Committee Chair Sanchez requested all committee member to email Community Services Coordinator Toney with any topic they are requesting to be added to the 2015-2016 Strategic Plan.

8.2 Menifee HOA Listing

- Review Menifee HOA listing prepared by staff and identify 55+ communities for desired future outreach.

Committee Chair Sanchez announced that a volunteer, resident Jenny Heimbold has come forward to assist staff with identifying any additional HOA's and to provide outreach to each HOA to arrange hosting a SAC meeting.

8.3 Resource Guide

- Discuss and identify the need for a senior specific resource guide.

The committee collectively agree a Menifee specific senior resource guide is needed.

Committee Chair Sanchez requested staff to look into marketing cost and staff to research additional senior resources for the guide.

8.4 Election of Officers to SAC

- Conduct Senior Advisory Community Annual elections for Committee Chair and Vice Chair offices for 2016 term, pursuant to Resolution No. 14-362.

Committee member Goulet made a motion to re-elect Committee Chair Gloria Sanchez and Vice Chair Ken Woytek.

Committee member Arendain seconded the motion.

Motion was unanimously approved.

8.5 Appointment of Representatives to MCAC

- Appoint (2) two representatives from the Senior Advisory Committee to serve on the Menifee Citizen Advisory Committee for the 2016 term.

Committee member Goulet made a motion to re-appointment Committee Chair Gloria Sanchez and Vice Chair Ken Woytek.

Committee member Arendain seconded the motion.

Motion was unanimously approved.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

a. Department Update

- Spring Fest Flyer
- Spring Camps

- February Focus
- Free classes offered at MSJC

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

- Committee Chair Gloria Sanchez informed the committee on her work with Office on Aging, Supervisor Marion Ashley and CalFire to present a workshop on senior emergency preparedness and on Scams targeting seniors.
- Committee member Chuck Reutter informed the committee of his involvement in Community Action Partnership and the current vision grant available.

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

- Senior Trolley/Transportation
- Public Safety Presentation
- Computer Lab Programming Review
- Senior Website Updates: Calendar of Events
- PEG – Public Access Channel Programming
- Committee Meeting Dates – Offsite Meetings
- “Friends and Neighbors” Program
- ADA/Mobility Equipment in ROW and Sidewalks
- HOA Lists for City of Menifee

12. ADJOURNMENT

Committee Chair Sanchez adjourned the meeting at 10:59 am.

Erica Toney, Community Services Coordinator