



**City of Menifee  
Youth Advisory Committee Meeting  
Meeting Agenda  
Tuesday, January 24, 2017**

**City Hall Council Chambers  
29714 Haun Road  
Menifee, CA 92586**

**4:00p.m. Regular Meeting**

THE PURPOSE OF THE YOUTH ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S BUSINESS  
PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. PRESENTATIONS**
  - 4.1. Prom Dress Drive**
    - Michelle Wallis – Operation Prom Girl
  - 4.2. Comedy Fundraiser Show**
    - Laniea Dominguez – Comedy for Causes
- 5. APPROVAL OF MINUTES**
  - 5.1. Review minutes from meeting of December 27, 2016**
- 6. AGENDA APPROVAL OR MODIFICATION**
- 7. PUBLIC COMMENTS (non-agenda items only)**
- 8. DISCUSSION ITEMS**
  - 8.1. Youth Advisory Committee Fundraiser Event**
    - Review various fundraising opportunities.
    - Select a fundraiser and logistics of monetary expenditures and revenue.
  - 8.2. Facility Tour - San Jacinto Animal Campus**
    - Adjourn regular meeting offsite to conduct tour.

## **9. COMMUNITY SERVICES SUPERVISOR COMMENTS**

### **9.1. Department Update**

- Point in Time Homeless Youth Count – January 24<sup>th</sup> to 30<sup>th</sup>
- Compassion Experience – Monday, January 30, 2017
- LAFCO Detachment Meeting – Thursday, January 26, 2017
- Teen Leadership Summit (City of Fontana) – February 18, 2017

## **10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES**

### **10.1. Committee Member Recap on Teen Board Exchange Meeting**

## **11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:**

### **Items Scheduled for Future Agendas:**

- Anti-Bullying Initiative
- Blood Drives at future events

## **12. ADJOURNMENT**

### **Decorum Policy Notes**

*Please use a speaker request form when you wish to address the Committee*

*The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.*

### **Staff Reports**

*Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.*

### **Compliance with the Americans with Disabilities Act**

*If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**City of Menifee  
Youth Advisory Committee Meeting  
Meeting Agenda  
Tuesday, December 27, 2016**

**1. CALL TO ORDER**

Committee Chair Sutton Fairbrother (formerly Ashley Fisher) called the meeting to order at 4:06pm

**2. ROLL CALL**

Present were: Committee Chair Sutton Fairbrother, Committee Vice-Chair Tabetha Tusan, Committee Member Esmeralda Morales, Committee Member Elgin Datcher, Committee Member Alex Siez, Committee Member Zachary Thomas, and Community Services Coordinator Michael Rinehart.

**3. FLAG SALUTE**

**4. PRESENTATIONS**

None.

**5. APPROVAL OF MINUTES**

**5.1. Review minutes from meeting of November 22, 2016**

Committee member Esmeralda Morales motioned to approve the meeting minutes.

Committee member Zack Thomas seconded the motion to approve the meeting minutes.

Ayes: 6

Noes: 0

Abstain: 0

Absent: 0

**6. AGENDA APPROVAL OR MODIFICATION**

As posted.

**7. PUBLIC COMMENTS (non-agenda items only)**

None.

**8. DISCUSSION ITEMS**

**8.1. Youth Advisory Committee Fundraiser Event**

- Discuss ideas and details for a Youth Advisory Committee Fundraiser Event.

Committee members concluded that a “Lock-In” would be a good fit for a fundraising event.

Committee Vice-Chair Tabetha Tusan gave a recap of her time at the City of Perris Teen Lock-In earlier in the year. Committee members discussed details and logistics for the event and chose a tentative date of Friday, April 14, 2017 and a tentative location of Lazy Creek Recreation Center. Various ideas for the Lock-In included a Neon Theme with live music, food, video games, live art, sports, and a photo booth. Committee members concluded that a \$5

admission fee would be reasonable and the time for the event should be from 5:30pm to 9:00pm. Committee Members concluded that they would research further ideas for the event.

## **8.2. Prom Dress Drive**

- Discuss logistics and ideas for creating and running a Prom Dress Drive in the City of Menifee.

Committee Members concluded that a Prom Dress Drive would be beneficial for the City of Menifee. Committee members discussed logistics and details for putting together a successful Prom Dress Drive. Committee members concluded that they would have a booth at the City of Menifee Spring Fest on Saturday, April 8, 2017 to collect Prom Dresses as well as continue to advertise for it. Committee Members discussed the needs for this project are creating a flyer to distribute to those who may be able to donate Prom Dresses and for those who would be in need of a prom dress, Contact the Menifee High Schools and see if YAC can partner with any school clubs or groups, and decide on a date and location to distribute the Prom Dresses.

## **9. COMMUNITY SERVICES SUPERVISOR COMMENTS**

### **9.1. Department Update**

Committee Chair Sutton Fairbrother passed the balance to Community Services Coordinator Michael Rinehart.

- San Jacinto Animal Campus Tour – Tuesday, January 24, 2017

Community Services Coordinator Michael Rinehart gave a brief overview of what to expect on the San Jacinto Animal Campus Tour after the next meeting.

- Teen Leadership Summit (City of Fontana) – February 18, 2017

Community Services Coordinator Michael Rinehart gave details on the upcoming Teen Leadership Summit in the City of Fontana.

- Spring Festival – Saturday, April 8, 2017

Community Services Coordinator Michael Rinehart reminded Committee Members about the Spring Festival Coming up in April and discussed the Youth Advisory Committee involvement during the event.

- Menifee Better Together – Saturday, April 22, 2017

Community Services Coordinator Michael Rinehart told committee members about the Menifee Better Together Event and how the Youth Advisory Committee will be involved and possibly have their own house they will be responsible for helping.

- Texting While Driving Event (City of Perris) – April 29, 2017

Community Services Coordinator Michael Rinehart gave brief details about a Texting While Driving event that the City of Perris Youth Advisory Committee is planning.

## **10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES**

### **10.1. Committee Member Recap on Breakfast with Santa**

Committee Member Esmeralda Morales commented that she had fun assisting at Breakfast with Santa and was responsible for helping seat individuals as they came in and controlled the line for the photo opportunity with Santa.

### **10.2. Committee Member Recap on Christmas Tree Lighting**

Committee member Zachary Thomas commented that he helped with the main stage set up and general set-up of the event.

Committee member Esmeralda commented that she enjoyed volunteering at the Snow Zone.

Committee members Tabetha Tusan and Alex Siez commented that they helped out prior to the start of the event and decorated to make the event look festive.

### **10.3. Committee Member Recap on Fostering Hope with a Blanket of Warmth**

Committee member Elgin Datcher commented that he helped hand out pass out blankets and gift cards to families in need.

## **11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:**

### **Items Scheduled for Future Agendas:**

- Anti-Bullying Initiative
- Sexual Assault Awareness
- Blood Drives at future events

## **12. ADJOURNMENT**

Committee Member Elgin Datcher motioned to adjourn the meeting.

Committee Member Tabetha Tusan seconded the motion.

The motion was approved by all committee members.

Meeting was adjourned at 4:51 PM.

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Michael Rinehart, Community Services Coordinator

## **CITY OF MENIFEE**

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SUBJECT: YOUTH ADVISORY COMMITTEE FUNDRAISER  
EVENT

MEETING DATE: January 24, 2017

TO: Committee Chair and Committee Members

PREPARED BY Michael Rinehart, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Robert Lennox, Community Services Director

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### **RECOMMENDED ACTION**

That the Youth Advisory Committee:

1. Review various fundraising opportunities; and
2. Select a fundraiser and logistics of monetary expenditures and revenue; and

### **DISCUSSION**

The Youth Advisory Committee will be fundraising for the upcoming 2017/2018 school year. The proceeds from the selected fundraiser will be utilized for Youth Advisory Committee selected initiatives, such as anti-bullying campaign, prom dress drive, and 'no texting and driving' campaign. Additionally, funds will be used for training opportunities and travel expenses for Youth Advisory Committee members.

Youth Advisory Committee members will discuss various fundraising options, such as: Comedy for Causes, Teen Lock-In, and Dine-In Fundraising. Committee members will work with city staff to develop a cash handling policy and procedure.

### **FISCAL IMPACT**

None.

### **ATTACHMENTS**

None.