



**City of Menifee  
Youth Advisory Committee Meeting  
Meeting Agenda  
Tuesday, September 26, 2017**

**City Hall Council Chambers  
29714 Haun Road  
Menifee, CA 92586**

**4:00p.m. Regular Meeting**

THE PURPOSE OF THE YOUTH ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S  
BUSINESS

PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

## AGENDA

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. FLAG SALUTE**

**4. PRESENTATIONS**

**4.1. Staff Introductions**

- Robert Lennox – Community Services Director

**5. APPROVAL OF MINUTES**

**5.1. None to approve**

**6. AGENDA APPROVAL OR MODIFICATION**

**7. PUBLIC COMMENTS (non-agenda items only)**

**8. Discussion Items**

**8.1. Brown Act Training**

- Sarah Manwaring – Menifee City Clerk

**8.2. Annual Committee Officer Elections**

- Conduct election for Committee Chair
- Conduct election for Committee Vice-Chair
- Conduct election for Committee Secretary

### **8.3. Events and Meeting Calendars**

- Review and discuss the 2017-18 Events Calendar
- Review and discuss the 2017-18 Meeting Calendar, including excursions.

### **8.4. Focus Topic Selection**

- Discuss and select a focus topic for the 2017-2018 school year

## **9. COMMUNITY SERVICES SUPERVISOR COMMENTS**

### **9.1. Department Update**

- Fall Festival
- Healthy Menifee
- Youth Basketball League

## **10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES**

## **11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:**

### **Items Scheduled for Future Agendas:**

- Fundraising Opportunities

## **12. ADJOURNMENT**

### **Decorum Policy Notes**

*Please use a speaker request form when you wish to address the Committee*

*The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.*

### **Staff Reports**

*Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.*

### **Compliance with the Americans with Disabilities Act**

*If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

## **CITY OF MENIFEE**

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SUBJECT: ANNUAL COMMITTEE OFFICER ELECTIONS

MEETING DATE: September 26, 2017

TO: Committee Chair and Committee Members

PREPARED BY: Michael Rinehart, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Robert Lennox, Community Services Director

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### **RECOMMENDED ACTION**

Conduct annual elections pursuant to Resolution No. 14-361:

1. Conduct election for Committee Chair; and
2. Conduct election for Committee Vice-Chair; and
3. Conduct election for Committee Secretary

### **DISCUSSION**

On April 2, 2014, City Council adopted Resolution No. 14-361 establishing the Youth Advisory Committee (YAC). Exhibit A, Section 3.C of the resolution identifies the "Procedure for the Youth Advisory Committee Officers". It requires that annual elections for the offices of Committee Chair, Vice-Chair, and Secretary occur in September of each year:

1. *Chairperson: shall be elected by the Youth Advisory Committee members each September to begin office on October 1, annually; The Chair shall facilitate the meetings of the Committee and shall insure committee items are placed on the agenda.*
2. *Vice Chair: shall be elected by the Youth Advisory Committee members each September to begin office on October 1, annually; The Vice-Chair shall assist the Chair as requested and facilitate the meetings in the absence of the chairperson.*
3. *The Secretary: shall be elected by the Youth Advisory Committee members each September to begin office on October 1, annually; The secretary will record the minutes of the Youth Advisory Committee meetings. Format and send meeting minutes to staff liaison for distribution to committee approval. The City Clerk will maintain records related to the Youth Advisory Committee.*

As the first meeting of September, staff recommends that the Committee conduct annual elections for Committee Chair, Vice Chair, and Secretary Offices pursuant to Resolution No. 14-361.

**FISCAL IMPACT**

None

**ATTACHMENTS**

Resolution No. 14-361

## **CITY OF MENIFEE**

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SUBJECT: EVENTS AND MEETING CALENDARS

MEETING DATE: September 26, 2017

TO: Committee Chair and Committee Members

PREPARED BY Michael Rinehart, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Robert Lennox, Community Services Director

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### **RECOMMENDED ACTION**

1. Review and discuss the 2017-18 Events Calendar; and
2. Review and discuss the 2017-18 Meeting Calendar, including excursions.

### **DISCUSSION**

The Youth Advisory Committee (YAC) will be an integral part of many of the city's large community events. Committee members will have an opportunity to put their mark on many of these signature events as they will be involved in a different aspect of each event. Some of the events you can expect to see YAC members at include: the Fall Festival, Veteran's Day Ceremony, Tree Lighting Ceremony, Spring Festival, and more. In addition to the city's events, YAC Members will be participating in a variety of regional conferences and events related to leadership.

The Meeting Calendar consists of the regularly scheduled YAC Meetings, on the fourth Tuesday of every month, as well as two excursions throughout the school year. YAC Members will experience and see other agencies and the resources available to them in their community. Additionally, YAC members will hear from various guest speakers such as City Council Members and business professionals.

### **FISCAL IMPACT**

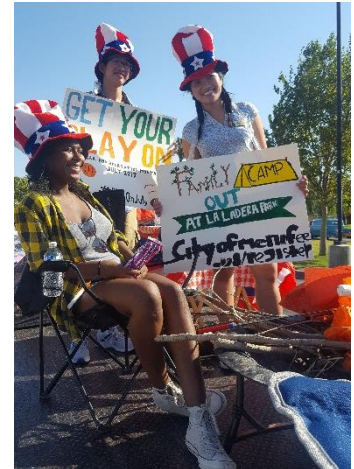
None.

### **ATTACHMENTS**

YAC 2017-18 Events Calendar  
YAC 2017-18 Meeting Calendar

# 2017-2018

Date	Time	Activity	Location
October 28, 2017	2:00 PM	Fall Festival	Audie Murphy Ranch Sports Park
November 11, 2017	9:00 AM	Veterans Day Ceremony	Wheatfield Park
December 2, 2017	7:00 AM	Breakfast with Santa	Kay Cenicerros Senior Center
December 9, 2017	6:00 PM	Tree Lighting Ceremony	Town Center
February 17, 2018	TBD	Teen Leadership Summit	TBD
March 24, 2018	10:00 AM	Spring Festival	La Ladera Park
April, 2018	7:00 AM	Menifee Better Together	Various Locations
May 28, 2018	9:00 AM	Memorial Day	Wheatfield Park
June 20, 2018	6:00 PM	City Council Recognition of Youth Advisory Committee	City Hall
June 30, 2018	4:00 PM	Independence Day Float	Wheatfield Park



\*Event Time, Dates, and Locations are subject to change.  
 Additional events may be added to the calendar throughout the year.



# 2017-2018



Date	Time	Activity
September 20, 2017	7:00 PM	City Council Meeting Youth Advisory Committee Appointments
September 26, 2017	4:00 PM	1 <sup>st</sup> Regular Meeting/Elections Review Brown Act/City Manager Introduction
October 24, 2017	4:00 PM	Regular Meeting
November 28, 2017	2:00 PM	Regular Meeting
<b>NO MEETING IN DECEMBER</b>		
January 23, 2018	4:00 PM	Regular Meeting Facility Tour #1
February 27, 2018	4:00 PM	Regular Meeting Guest Speaker: Menifee City Council Member
March 27, 2018	4:00 PM	Regular Meeting
April 25, 2018	4:00 PM	Regular Meeting Facility Tour #2
May 23, 2018	4:00 PM	Regular Meeting
June 27, 2018	4:00 PM	Final Regular Meeting

\*Meeting calendar does not reflect special events, specific agenda items, service projects, or sub-committee meetings

Note: June 20, 2018, 7:00 PM City Council Meeting for recognition of service on the Youth Advisory Committee during the 2017-2018 year

## **CITY OF MENIFEE**

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SUBJECT: FOCUS TOPIC SELECTION

MEETING DATE: September 26, 2017

TO: Committee Chair and Committee Members

PREPARED BY: Michael Rinehart, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Robert Lennox, Community Services Director

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### **RECOMMENDED ACTION**

Discuss and select focus topics for the 2017-2018 school year.

### **DISCUSSION**

The Youth Advisory Committee (YAC) represents the voice of the youth in the community and will be taking part in community outreach efforts. Each year committee members select focus topics they feel are important and impactful to youth. Committee members will have an opportunity to make a significant impact on the youth in our community by using their selected focus topic to create a city-wide initiative and share their knowledge on the subject with various youth groups in Menifee. YAC members will promote their city-wide initiative at city events, schools, after-school programs, on city social media platforms, and anywhere else the committee members see fit.

Some examples of focus topics to choose from include anti-bullying, healthy eating, distracted driving, anti-drugs, going green/recycling, higher education, community service, and exercise. YAC members will discuss these as well as any other suggestions from committee members. Committee members will use their selected focus topic to create their city-wide initiative and campaign.

There have been many well-known initiatives and campaigns that have focused on youth related topics. Some examples include, 'Reduce, Reuse, Recycle', NFL's Play 60 movement, and the Food Pyramid. Other well-known examples can be found on the attachment.

### **FISCAL IMPACT**

None.

### **ATTACHMENTS**

Youth Campaigns and Initiatives Examples





# Play60

THE NFL MOVEMENT FOR AN ACTIVE GENERATION




## FOCUS ON DRIVING

#FocusOnDrivingFL

FLORIDA




**STOP BULLYING**

STAND UP. SPEAK OUT.

**D.A.R.E.**

TO RESIST DRUGS AND VIOLENCE.