



**City of Menifee
Measure DD Oversight Committee
Special Meeting Minutes**

**City Hall Council Chambers
29714 Haun Road
Menifee, CA 92586**

**July 17, 2017
2:00 P.M. Special Meeting**

1. CALL TO ORDER

Chair Michael Cano called the meeting to order at 2:01 p.m.

2. ROLL CALL

Deputy City Clerk Jennifer Allen called roll. Present were: Brian Agner, Michael Cano, Jacqueline Haas, Arthur King Ma, and Edward Samuelson.

3. FLAG SALUTE

4. PRESENTATIONS

None.

5. AGENDA APPROVAL OR MODIFICATION

There were no modifications.

6. APPROVAL OF MEETING MINUTES

None.

7. DISCUSSION ITEMS

7.1. Measure DD Oversight Committee Responsibilities

City Attorney Jeff Melching provided a powerpoint that detailed the role and responsibility of the Oversight Committee.

The Committee requested clarification regarding their purpose of providing citizen review of expenditures of sales tax proceeds. City Attorney Melching stated that the purpose of the Committee is to review, monitor, and oversee the appropriation of sales tax proceeds from Measure DD and to make recommendations of sales tax proceeds from Measure DD to the City Council.

The Committee requested information regarding how the allocation of funds from Measure DD can be utilized. City Attorney Melching stated that funds collected from Measure DD go into the General Fund; it is a general tax and can be used towards many needs with the intention of appropriating the funds towards improvements as approved by the voters and considered by the City Council.

The Committee requested to review the budget noting that it will assist them when determining where to use Measure DD funds. City Manager Ron Bradley explained that the Committee is not a budget committee; the purpose of the Oversight Committee is to serve as an advisory body to the City Council and to monitor the spending of Measure DD funds and report findings to the community.

The Committee inquired about the process for removing the sales tax. City Attorney Melching explained that the initiative could be brought forth by the City Council or a petition could be circulated by the public.

The mid-year budget and expenditures to date were reviewed and discussed and the Committee requested a graph detailing a financial forecast to identify where Measure DD funds are most needed.

8. STAFF COMMENTS

City Manager Bradley suggested that one committee member be responsible for drafting reports that will include recommendations made by the Committee to be forwarded to the City Council. Following discussion by the Committee, Committee Chair Michael Cano was selected to be the liaison between the Committee and staff.

9. COMMITTEE MEMBER COMMENTS

The Committee discussed future meeting dates and bringing back to the next meeting a list prioritizing where Measure DD funds are most needed. Following brief discussion, the Committee decided the next meeting would be held on August 8, 2017 at 1:00 p.m.

10. FUTURE AGENDA ITEMS

None.

11. ADJOURNMENT

Chair Cano adjourned the meeting at 3:09 p.m.



Jennifer Allen, Deputy City Clerk