



**City of Menifee
Youth Advisory Committee Meeting
Meeting Agenda
Tuesday, November 28, 2017**

**City Hall Council Chambers
29714 Haun Road
Menifee, CA 92586**

4:30p.m. Special Meeting

THE PURPOSE OF THE YOUTH ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S BUSINESS
PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. PRESENTATIONS**
- 5. APPROVAL OF MINUTES**
 - 5.1. Review minutes from meeting of October 24, 2017**
- 6. AGENDA APPROVAL OR MODIFICATION**
- 7. PUBLIC COMMENTS (non-agenda items only)**
- 8. Discussion Items**
 - 8.1. Menifee Citizens Advisory Committee Appointments**
 - Appoint two members of the Youth Advisory Committee to the Menifee Citizens Advisory Committee for the 2016-2017 fiscal year.
 - 8.2. Health Initiative Discussion**
 - Review and select a logo for the 'Love Your Health' initiative.
 - Discuss details for the Exercise component of the 'Love Your Health' initiative.
 - 8.3. Comedy for Causes Fundraiser Event**
 - Review and discuss details for the Comedy Show and Dinner.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1. Department Update

- Breakfast with Santa
- Christmas Tree Lighting
- Team Building Activity
- Food Drive
- Toy Drive
- Fundraising Update

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

10.1. Committee Member recap on Fall Festival

10.2. Committee Member recap on Veterans Day Ceremony

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

- Blood Drive
- Homeless and foster care outreach
- YAC polo shirts
- Operation Prom Girl

12. ADJOURNMENT

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Staff Reports

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

**City of Menifee
Youth Advisory Committee Meeting
Meeting Minutes
Tuesday, October 24, 2017**

1. CALL TO ORDER

Community Services Coordinator, Michael Rinehart called the meeting to order at 4:05 PM.

2. ROLL CALL

Present were: Committee member Alexander Schmitz, Committee member Alex Siez, Committee member Ayanna Clyburn, Committee member Caroline Nguyen, Committee member Esmeralda Morales, Committee member Pablo Orozco, Committee member Shamariya Harrell, Committee member Skylar Duron, Committee member Spencer Temple, Committee member Tabettha Tusan, Committee member Uriel Martinez, Committee member alternate Alison Thomas, Committee member alternate Isabel Casas, Committee member alternate Kathleen Phan, Community Services Coordinator Michael Rinehart

3. FLAG SALUTE

4. PRESENTATIONS

None.

5. APPROVAL OF MINUTES

5.1 Review minutes from meeting of September 26, 2017

Committee member Esmeralda Morales made a motion to approve the minutes
Motion was seconded by Committee member Tabettha Tusan
Motion was approved by all committee members

6. AGENDA APPROVAL OR MODIFICATION

As posted.

7. PUBLIC COMMENTS (non-agenda items only)

Dawn Smith from the Menifee Community Cupboard presented what the mission of the cupboard was and invited the members to tour the facility and volunteer.

James Clemens invited the members to go watch a basketball game on November 3rd with veterans.

8. Discussion Items

8.1 Annual Committee Officer Elections

- Conduct election for Committee Chair

Committee member Tabettha Tusan nominated herself for Committee Chair. Committee member Esmeralda Morales nominated herself for Committee Chair. A vote of the committee members resulted in 11 votes Esmeralda Morales and 3 for Tabettha Tusan.

Committee member Tabetha Tusant made a motion to approve Esmeralda Morales as Committee Chair. The motion was seconded by Committee member Ayanna Clyburn. The motion was approved by all committee members.

➤ Conduct election for Committee Vice- Chair

Committee member Uriel Martinez motioned to approve Pablo Orozco for Vice- Chair. The motion was seconded by Committee member Alex Schmitz. The motion was approved by all committee members.

➤ Conduct election for Committee Secretary

Committee member Pablo Orozco motioned to approved Committee member for Secretary. The motion was seconded by Committee Member Isabel Casas. The motion was approved by all committee members.

8.2. Facility Tour Selections

➤ Discuss and select locations of two facility tours on January 23rd and April 25th.

The committee members agreed to tour the Sheriff Station and Loma Linda Hospital. It was agreed that the fire station was going to be a backup location. Committee member Alex Schmitz made the motion to approve the locations. Committee member Skylar Duron seconded the motion. The motion was approved by all committee members.

8.3 Health Initiative

Members suggested that the initiative should be named “Love Your Health” or “Bring Up Well Being”.

Committee member Ayanna Clyburn suggested the logo should be a heart with all the events the committee is hosting on the inside.

Committee member Alex Schmitz suggested that the committee should expose kids to new fruits, a day of health, tips for stress relief, and things for mental health.

Committee member Caroline Nguyen suggested that the committee work with the Mental Illness Alliance club at Paloma Valley High School to have a mental health night.

The committee wanted to speak to kids about judging others and putting them down.

The committee came up with hosting events in the city to promote kids being healthy such as a community garden, park clean up, scavenger hunt, a bake sale, cooking contest, jeopardy, sports day, and a walkathon.

8.4 Discuss Fundraising Options

The youth advisory committee raised 478.82 dollars last year.

There was a suggestion for a chili cook-off and a talent show.

The committee decided that they would have a fundraiser at Chipotle with Committee Member Tabetha Tusan in charge of contacting the Menifee location to host a fundraiser at the beginning of November.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1 Department Update

- Fall Festival
- Veteran's Day Celebration
- Healthy Menifee
- Youth Basketball League
- YAC Teambuilding Activity

The committee suggested that they have a team bonding day at one of the following: Universal Studios, Disneyland, Escape Room, Paint and Sip, Scavenger Hunt, kayaking.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

None

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas

- Food Drive
- Blood Drive
- Spark of Love Toy Drive
- Blood Drive
- Beach Clean Up
- Homeless and foster care outreach
- YAC polo shirts
- Community Day at Bell Mountain Middle School

12. ADJOURNMENT

Committee member Tabetha Tusan motioned to adjourn at 5:13 pm. The motion was seconded by Vice Chair Pablo Orozco. The motion was approved by all committee members.

CITY OF MENIFEE

SUBJECT: Meniffee Citizens Advisory Committee (MCAC) Appointments

MEETING DATE: November 28, 2017

TO: Committee Chair and Committee

PREPARED BY: Edna I. Lebrón, Senior Management Analyst

REVIEWED BY: Michael Rinehart, Community Services Coordinator
Jason Hendrix, Community Services Supervisor

APPROVED BY: Gina Gonzalez, Economic Development Manager

RECOMMENDED ACTION

Appoint two representatives from the Youth Advisory Committee to serve on the Meniffee Citizens Advisory Committee and assist with review of the annual Community Development Block Grant program and selection of the Meniffee Citizen of the Year.

DISCUSSION

In July of 2012, the City of Meniffee became an entitlement agency and recipient of the Federal Department of Housing and Urban Development, Community Development Block Grant (CDBG). As a recipient of annual grant funds, the City assists with the enhancement and support of low to moderate income populations within the City of Meniffee through delivery of various programs and activities.

As part of the requirement for the City to become a qualified entitlement community, the City was required to adopt a Citizen Participation Plan, which established the policies and procedures to be followed in the preparation of the 2012-2017 Consolidated Plan and other future plans needed in the process. The City adopted that original plan on October 18, 2011 and it incorporated the participation of the Meniffee Citizens Advisory Committee (MCAC) as part of the annual review for public services programs/activities included within the Annual Action Plan(s).

Each year the City must prepare and submit to HUD an Annual Action Plan which identifies all the programs/activities to be completed in the upcoming program year, which runs from July 1st to June 30th. The Annual Action Plan is formally approved by City Council at a Public Hearing typically held at the first City Council meeting in May.

The Annual Action Plan will generally include the following main categories of activities/programs:

- * Planning & Administration (20% Cap)
- * Fair Housing Services (Mandatory for Participation)
- * Housing (Senior Minor Home Rehabilitation Grant Program)
- * Public Facilities/Infrastructure Projects
- * Public Services (15% Cap)

In the past, the Menifee Citizens Advisory Committee (MCAC) has reviewed Public Services Applications each year (around February) and provided funding recommendations for City Council's consideration during approval of the Annual Action Plan presented to City Council in May.

Commencing with the upcoming program year 2018-2019, the MCAC also participates as an advisory role for the following, with respect to the City's CDBG Program:

1. Meet and Review Public Services Applications in February
2. Meet and Review Public Facilities/Infrastructure Projects included in the draft Annual Action Plan in March/April and provide input
3. Meet to review Comprehensive Annual Performance and Evaluation Report (CAPER) in August (report of what has occurred in program year completed)

Additionally, in the spring of 2016 the Menifee City Council designated the MCAC as the committee responsible for selecting the Menifee Citizen of the Year.

City Council formalized the establishment of the MCAC as a City committee at the January 7, 2015 City Council Meeting by adoption of Resolution No. 15-414. Pursuant to the adopted resolution, the reorganized MCAC consists of two (2) existing members from each commission and/or committee for a total eight (8) members.

It is staff's recommendation that the Committee appoint two representatives from the Youth Advisory Committee to serve on the Menifee Citizens Advisory Committee and assist with review of the annual Community Development Block Grant program and selection of the Menifee Citizen of the Year.

FISCAL IMPACT

None

ATTACHMENTS

None

CITY OF MENIFEE

SUBJECT: HEALTH INITIATIVE DISCUSSION

MEETING DATE: October 24, 2017

TO: Committee Chair and Committee Members

PREPARED BY: Michael Rinehart, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Gina Gonzalez, Economic Development Manager

RECOMMENDED ACTION

1. Review and select a logo for the 'Love Your Health' initiative.
2. Discuss details for the Exercise component of the 'Love Your Health' initiative.

DISCUSSION

At the October 24, 2017 Youth Advisory Committee (YAC) Meeting, YAC members selected 'Love Your Health' as the name of their health initiative. 'Love Your Health' consists of four components; World Health, Healthy Diet, Exercise, and Mental Health. YAC members will be doing specific outreach projects for each component to promote the overall initiative.

YAC members gave initial ideas for what they wanted the 'Love Your Health' logo to look like at the October 24, 2017 meeting. YAC members will review the attached logo, discuss any changes, and then select a final logo design.

YAC members will discuss details for their outreach project for the Exercise component of the 'Love Your Health' initiative. The purpose of community outreach is to spread the word of the overall initiative and to encourage community participation. Details that are to be discussed include; what type of event, location, date, time, and any other logistics pertaining to the project.

FISCAL IMPACT

None

ATTACHMENTS

Love Your Health Logo



CITY OF MENIFEE

SUBJECT: COMEDY FOR CAUSES FUNDRAISER EVENT

MEETING DATE: November 28, 2017

TO: Committee Chair and Committee Members

PREPARED BY Michael Rinehart, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Gina Gonzalez, Economic Development Manager

RECOMMENDED ACTION

Review and discuss details for the Comedy Show and Dinner

DISCUSSION

In April of 2017 the Youth Advisory Committee (YAC) hosted their first Comedy for Causes Fundraiser at Kay Cenicerros Senior Center. Tickets were sold for \$15 per person which included a pasta dinner donated by the Menifee Valley Lions Club, garlic knots donated by BJs Restaurant and Brewhouse, and cookies for dessert. Comedians from the non-profit organization, Comedy for Causes, provided an hour and a half of clean comedy and magic. The success from this event prompted the current YAC members to bring this event back as an annual fundraiser.

YAC members will discuss details for hosting the Comedy for Causes show as their annual fundraiser. Details that will be discussed include, theme, locations, date, time, ticket prices, dinner options, and any other logistics for the event. Additionally, YAC members will discuss a marketing strategy for the event to ensure that it is well attended.

FISCAL IMPACT

None.

ATTACHMENTS

None.