

**City of Menifee
Menifee Citizens Advisory Committee (MCAC)
Regular Meeting Minutes
February 13, 2018**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 6:05 PM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Marty Rosen, Committee member Altie Holcomb, Committee member Chris Thomas, Committee member Earl Phillips, Committee member Ken Woytek, Committee member Tabitha Tusant, and Senior Management Analyst, Edna I. Lebrón.

Absent were: Committee member Alexandra Siez.

3. SELECTION OF CHAIRMAN AND VICE CHAIRMAN

Committee member Earl Phillips made a motion to keep Gloria Sanchez as Committee Chair, and Marty Rosen as Committee Vice Chair.

Motion was seconded by Committee member Ken Woyteck.

Motion was unanimously approved by all members present.

4. FLAG SALUTE

Led by Ken Woytek

5. PRESENTATIONS

Gary Warkentin from Michael Baker International gave a PowerPoint overview on the proposed Ethanac Expressway Project.

6. APPROVAL OF MINUTES

Minutes for the meeting of February 21, 2017 were approved by all members present.

7. AGENDA APPROVAL OR MODIFICATION

As posted.

8. PUBLIC COMMENTS (non-agenda items only)

None

9. DISCUSSION ITEMS

9.1. Menifee Citizen of the Year

- Staff report on the City of Menifee Outstanding Citizen Award Program Nominees and selection of the 2017 City of Menifee Citizen of the Year

Senior Management Analyst, Edna I. Lebrón, provided a brief description on the four nominees (Michael Cano, Patricia Jones, Fred Nielson, and Ginamarie Richards), and score sheets. Committee members were asked to score each nominee to their liking per the scoring sheet

criteria. Ms. Lebrón tallied the scores, and Ms. Patricia Jones was chosen for the 2017 City of Menifee Outstanding Citizen of the Year.

9.2. Discussion of Upcoming CDBG 2017/2018 Public Services Application Review and Recommendations to Council

- Review and discuss funding recommendations for upcoming Program Year 2017/18 Community Development Block Grant (CDBG) Public Services Projects/Activities.

Senior Management Analyst, Edna I. Lebrón, provided a brief presentation on the CDBG program requirements and a description of the nine non-profit applicants requesting CDBG funds for the 2018/2019 program year, (Assistance League of Temecula Valley, Boys & Girls Club of Menifee Valley, City of Menifee Community Services Department, Family Services Association, Habitat for Humanity, Leading Edge Education Foundation – Coaching & Mentoring Program and Job Readiness Program, Menifee Valley Community Cupboard, and Riverside County Coalition for Alternative Domestic Violence).

Committee Members were asked to review and evaluate all applications thoroughly. They were also informed that each applicant would give a five minute presentation on February 27, 2018, at which time the Committee members will recommend which non-profit will be funded.

10. DIRECTOR COMMENTS

None

11. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

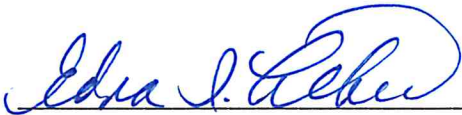
None

12. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas: Meeting date to discuss Outstanding Citizen of the Year criteria.

ADJOURNMENT

Committee Chair Sanchez adjourned the meeting at 7:30 pm.



Edna I. Lebrón, Senior Management Analyst