

City Council Chambers
29714 Haun Road
Menifee, CA 92586



City of Menifee
Menifee Citizens Advisory Committee
Meeting Minutes

Gloria Sanchez, Chair
Marty Rosen, Vice Chair
Altie Holcomb, Committee Member
Earl Phillips, Committee Member
Chris Thomas, Committee Member
Ken Woytek, Committee Member
Alexandra Siez, Committee Member
Tabitha Tusan, Committee Member

Tuesday, July 3, 2018
6:00 PM Regular Meeting

MINUTES

REGULAR MEETING

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 6:07 PM.

2. ROLL CALL

Attendee Name	Title	Status
Gloria Sanchez	Committee Chair	Present
Mary Rosen	Vice Chair	Absent
Altie Holcomb	Committee Member	Present
Earl Phillips	Committee Member	Present
Chris Thomas	Committee Member	Present
Ken Woytek	Committee Member	Present
Alexandra Siez	Committee Member	Absent
Tabitha Tusan	Committee Member	Absent

3. PLEDGE OF ALLEGIANCE

Chair Sanchez led the Pledge of Allegiance.

4. PRESENTATIONS

There were no presentations.

5. AGENDA APPROVAL OR MODIFICATIONS

The agenda was approved with no modifications.

6. PUBLIC COMMENTS (NON-AGENDA ITEMS)

There were no public comments.

7. APPROVAL OF MINUTES

7.1. Approval of Minutes of May 15, 2018

RESULT:	Accepted [Unanimous]
MOVER:	Ken Woytek
SECONDER:	Earl Phillips
AYES:	Sanchez, Holcomb, Thomas

8. DISCUSSION ITEMS

8.1. Review Updated (Draft) MCAC's 2008 Resolution & Guidelines

Discussion occurred regarding the revisions that were made to the 2008 Resolution and Guidelines by Committee Vice-Chair Rosen and Committee Members Phillip & Woytek. Modifications were made to the Draft Resolution & Guidelines as follows:

- a. Instead of eight (8) members, two (2) from each commission and committee, there would be one (1) member from each plus one (1) citizen at-large.
- b. Citizen at-large will serve the same one year term as the MCAC member, January 1st through December 31st.
- c. Candidates for the at-large position would be evaluated and interviewed by the MCAC. Successful candidates will be recommended to the City Council for appointment.
- d. Provide a non-binding, informal forum for community interaction that hears issues of concern by the public, as well as the City Council, particularly on matters that may require the MCAC to research and advise the City Council on its findings.

It was also addressed that if the City Clerk did not have an application or guidelines regarding selection of a citizen at-large, the MCAC would write the qualifications for the prospective candidates. Additionally, applications will state in detail the MCAC's responsibilities.

9. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

Committee Member Phillips reported that he graduated and received a certificate in Emergency Management for Hazmat Response. He also mentioned that the Riverside County Water Task Force is having a meeting July 20th at Western Municipal Water District in Riverside. Committee Member Holcomb stated that he would email the flyer with more information to Edna I. Lebrón to distribute to the MCAC members.

Committee Chair Sanchez reported that the Senior Advisory Committee is working on putting together a Veterans Committee and a meeting will be held at Kay Cenicerros Senior Center on July 19th at 3 PM.

10. FUTURE AGENDA REQUESTS FROM PLANNING COMMISSIONERS

There were no future item requests.

11. ADJOURN

Chair Sanchez adjourned the meeting at 6:51 PM.



Edna I. Lebrón, Sr. Management Analyst