

City Council Chambers
29714 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight
Committee Meeting Agenda

Michael Cano, Chair
Edward Samuelson, Vice Chair
Brian Agner, Committee Member
Arthur King Ma, Committee Member
Nancy Randolph, Committee Member

Tuesday, February 26, 2019
4:00 PM Regular Meeting

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. PRESENTATIONS – None
5. PUBLIC COMMENTS
6. APPROVAL OF MEETING MINUTES
 - 6.1 January 08, 2019 Regular Meeting Minutes
7. DISCUSSION ITEMS
 - 7.1 Review and Discuss Mid-Year Measure DD Revenue, Expenditures, and Projects to Date
8. STAFF COMMENTS
9. COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES
10. ADJOURNMENT

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee. The Committee anticipates and encourages public participation at its Committee meetings, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Materials

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, are available for public inspection by contacting Mandy Stephens, at (951) 672-6776 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 672-6710. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

City Hall Council Chambers
29714 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight Committee
Meeting Minutes

Michael Cano, Chair
Edward Samuelson, Vice Chair
Brian Agner, Committee Member
Arthur King Ma, Committee Member
Nancy Randolph, Committee Member

Tuesday, January 8, 2019
2:00 PM Regular Meeting

Minutes

1. CALL TO ORDER

Chair Michael Cano called the meeting to order at 2:07 p.m.

2. ROLL CALL

City Clerk Sarah Manwaring called roll. Present were: Michael Cano, Arthur King Ma, Nancy Randolph, and Edward Samuelson. Absent was: Brian Agner

3. FLAG SALUTE

4. PRESENTATIONS

There were no presentations.

5. PUBLIC COMMENTS

There were no public comments.

6. APPROVAL OF MEETING MINUTES

6.1 May 15, 2018 Regular Meeting Minutes

An amended copy of the minutes was presented to the committee to address Committee Member Arthur King Ma's request to be identified in the minutes as Committee Member Ma. Vice Chair Samuelson made a motion to approve the amended minutes. Committee Member Randolph seconded the motion and it passed unanimously.

7. DISCUSSION ITEMS

7.1 Annual Committee Reorganization

Vice Chair Samuelson nominated Michael Cano for Chair. Committee Member Ma seconded the motion. The motion passed unanimously. Committee Member Ma nominated Edward Samuelson for Vice Chair. Committee Member Randolph seconded the motion. The motion passed unanimously.

7.2 Measure DD Update

• Public Safety Funding Amendment

City staff introduced themselves to the committee.

Assistant City Manager Jeff Wyman presented to the committee that there was a budget of 20 unfilled patrol hours for Riverside County Sheriff, which is a savings of \$1.4 million in the Measure DD fund.

Acting Finance Director Wendy Preece presented the budget to the committee which consisted of a) a history of revenues and expenditures, b) a look at the current 2018/2019 estimated revenues and expenditures, c) a proposed budget for the police department for personnel, operations, and capital outlay. The estimated available fund balance at June 30, 2019 would be \$3.4 million. The total budget for the Menifee Police Department expenses would be \$2.7 million and there would be an estimated remaining available fund balance of \$758,928.

Committee Member Ma asked how the salary for Chief of Police was determined. Mr. Wyman said a salary survey was completed.

Chair Cano asked if these figures discussed are startup costs or fixed costs. Mr. Wyman said these are figures for this fiscal year only.

Committee Member Ma asked if the budget included crossing guard expenditures. Mr. Wyman said those costs are covered by the school district.

Committee Member Ma asked what will happen to the Sun City substation. City Manager Armando Villa said we will keep it, but he is not sure what function it will serve at this time.

Committee Member Randolph asked what the cost of CalPERS retirement is. Mr. Wyman said that was not known at this time.

Committee Member Ma asked if Measure DD will pay for retirement. Mr. Villa explained that a percentage of Measure DD funds may be used for the Police Department but the amount is not known. Ms. Preece added that some of the Measure DD funds have been used towards Riverside Sheriff's retirement. Mr. Villa stated that approximately 30% of Public Safety funds are from Measure DD.

Vice Chair Samuelson asked if employees will be paying into retirement. Mr. Wyman said it is his understanding that they will. Mr. Villa said the City still needs to negotiate rates with CalPERS.

Director of Code Enforcement Colin McNie explained that Measure DD funded 3 positions: 2 Code Enforcement Officers and 1 Code Enforcement Manager. The Manager position is pending and will be filled by February. The intent is to have a total of 5 officers, 1 manager and 1 office assistant.

- **Capital Improvement Program (CIP) Update**

Public Works Director Jonathan Smith discussed capital improvement projects and reported an update.

Mr. Wyman explained that staff was looking to present the Police Department budget to City Council on the January 16th meeting and were looking for the Committee's input to use the Measure DD funds of \$2.7 million.

Mr. Villa also emphasized that the \$2.7 million would be used to jump start the Police Department.

Chair Cano and Committee Member Ma said they can see the changes being made with Measure DD funds. They can see a tangible product and understand the purpose of the committee.

Vice Chair Samuelson appreciated the presentation and sees that Measure DD is being put towards the right things.

Committee Member Randolph asked if the Police Department was in place as a cost savings or for public relations purposes.

Mr. Wyman said it was for cost savings as seen in the feasibility study that was produced to the City.

Chair Cano said the City was heading in the right direction as public safety is important.

Vice Chair Samuelson made a motion to approve the recommendation to Council to use funds from Measure DD for the Public Safety Budget. Committee Member Ma seconded the motion. The motion passed unanimously.

8. STAFF COMMENTS

There were no staff comments.

9. COMMITTEE MEMBER COMMENTS

There were no Committee comments.

10. ADJOURNMENT

Committee Chair Cano adjourned the meeting at 3:00 p.m.

Mandy Stephens, Executive Assistant