

City Council Chambers
29714 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight
Committee Meeting Agenda

Michael Cano, Chair
Edward Samuelson, Vice Chair
Brian Agner, Committee Member
Arthur King Ma, Committee Member
Nancy Randolph, Committee Member

Monday, May 13, 2019
2:00 PM Regular Meeting

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. PRESENTATIONS – None
5. PUBLIC COMMENTS
6. APPROVAL OF MEETING MINUTES
 - 6.1 March 19, 2019 Regular Meeting Minutes
7. DISCUSSION ITEMS
 - 7.1 Review and Discuss 2019/2020 Proposed Measure DD Budget
 - Consider forwarding a recommendation to the City Council for Measure DD Budget
8. STAFF COMMENTS
9. COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES
10. ADJOURNMENT

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee. The Committee anticipates and encourages public participation at its Committee meetings, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Materials

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, are available for public inspection by contacting Mandy Stephens, at (951) 723-3776 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 723-3710. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

City Hall Council Chambers
29714 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight Committee
Meeting Minutes

Michael Cano, Chair
Edward Samuelson, Vice Chair
Brian Agner, Committee Member
Arthur King Ma, Committee Member
Nancy Randolph, Committee Member

Tuesday, March 19, 2019
3:00 PM Regular Meeting

Minutes

1. CALL TO ORDER

Chair Michael Cano called the meeting to order at 3:00 p.m.

2. ROLL CALL

Executive Assistant Mandy Stephens called roll. Present were: Brian Agner, Arthur King Ma, Nancy Randolph, Edward Samuelson and Michael Cano.

3. FLAG SALUTE

Chair Cano led the flag salute.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC COMMENTS

There were no public comments.

6. APPROVAL OF MEETING MINUTES

6.1 February 26, 2019 Regular Meeting Minutes

There were no modifications to the minutes and they were accepted by all five committee members.

7. DISCUSSION ITEMS

7.1 Mid-Year Residual Revenue Allocation Plan.

Assistant City Manager Jeff Wyman informed the committee that the mid-term budget review was submitted to City Council at the March 20, 2019 Council Meeting.

Interim Finance Director Wendy Preece presented to the committee and explained there was an additional \$1.1 million revenue from sales and \$300,000.00 savings from Fire contract which totaled \$1.4 million in additional revenue/savings. Ms. Preece explained that the funds would be used to purchase Capital Equipment for Road Safety and Capital Equipment for a Fire Ladder Truck. For the Fire Ladder Truck, the City would pay a partial amount from the 18/19 budget and the remaining would be paid from the 19/20 budget.

Assistant City Engineer Yolanda Macalalad said the road safety equipment would be a good investment to help improve dirt roads as there were a lot of calls from residents after the recent rains.

Committee Member Ma asked if the City already have this equipment and Mr. Wyman said we do not and will have to purchase it. He also explained that if the City owns the equipment then it would not need to be borrowed from the County.

Committee Member Ma asked how the City determines the priorities of equipment purchases. Mr. Wyman said the roads are a public safety issue and many residents have raised concerns during Council meetings.

Committee Member Samuelson asked who would be operating the equipment. Public Works/Engineering Management Analyst Samantha Rodriguez said that existing staff would be able to receive training and certification and two more Street Maintenance Workers would be hired.

Committee Member Agner said he believes road equipment is a capital expenditure and not a public safety expense. He said the City should pay for road equipment from the general fund.

Fire Captain Scott Philippbarr presented on the fire ladder truck and explained that the current fire ladder truck is from 2008 and has 98,000 miles on it. He said they usually have a lifespan of ten years and the current one in use is owned by the County. The city pays the county \$156,000 per year in maintenance fees and the current ladder truck requires repairs.

Committee Member Ma asked why the City should buy a fire ladder truck when the County is already paying for it. Mr. Wyman said the City is paying towards a contract to the County and the County will not pay to replace the old fire ladder truck and the City will have to purchase one. Fire Chief Philippbarr also said that a benefit of owning the truck is that it will stay within the city limits of Menifee and will not be used in other surrounding cities.

Mr. Wyman said the final payment does not have to be made until the truck is delivered, so the payment will be split over two fiscal years.

Committee Member Samuelson made a motion to accept the update to expenditures to the mid-year budget and the motion was seconded by Committee Member Agner. The motion was approved 4-1 with Committee Members Agner, Randolph, Samuelson and Chair Cano voting yes and Committee Member Ma voting no. The recommendation will be made to City Council at the March 20th Council meeting.

Prior to the meeting, Chair Cano had emailed Ms. Preece with some questions and during the meeting, she provided answers to the following questions:

- 1) Explanation how staff determine the availability of unallocated Measure DD Revenue
 - a) Were the availability of unallocated Measure DD Revenue derived from a project cancellation - No
 - b) Were the availability of unallocated Measure DD Revenue derived from underestimating the incoming Measure DD Revenue from Board of Equalization (BOE). - Yes
 - c) Do you have daily accessibility for the BOE reporting and timeline of collected revenues – No, monthly payments, quarterly true-ups and quarterly meeting with our consultant HdL
 - d) Is the City of Menifee affected by a potential redistricting of the 4 State Board of Equalization agencies – No, and no results for this in a google search
- 2) Is Measure DD Revenue comingle with General Fund - No
- 3) Does the City Budget have a policy for Reserves
 - a) General Reserve Fund - Yes
 - b) Discretionary Reserve Fund - No

8. STAFF COMMENTS

There were no staff comments.

9. COMMITTEE MEMBER COMMENTS

There were no Committee comments.

10. ADJOURNMENT

Committee Chair Cano adjourned the meeting at 3:47 p.m.

Mandy Stephens, Executive Assistant