

City Council Chambers
29844 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight
Committee Meeting Agenda

Michael Cano, Chair
Edward Samuelson, Vice Chair
Arthur King Ma, Committee Member
Al Powers, Committee Member
April Smith, Committee Member

Wednesday, February 24, 2021
1:30 PM Regular Meeting

AGENDA

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE RIVERSIDE COUNTY PUBLIC HEALTH DEPARTMENT, AS WELL AS THE CITY OF MENIFEE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE MENIFEE MEETING TO WHICH THIS AGENDA APPLIES. YOU MAY PARTICIPATE IN THE MEETING BY:

PHONE: (669) 900-6833, MEETING ID # 717 211 9849, PASSCODE: 164671

PUBLIC COMMENTS: TO SUBMIT PUBLIC COMMENTS, EMAIL publiccomments@cityofmenifee.us

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **FLAG SALUTE**
4. **OATH OF OFFICE TO INCOMING COMMITTEE MEMBERS**
5. **SELECTION OF CHAIR AND VICE CHAIR**
6. **PRESENTATIONS**
 - 6.1 City Attorney Presentation
7. **PUBLIC COMMENTS**
8. **APPROVAL OF MEETING MINUTES**
 - 8.1 November 19, 2020 Regular Meeting Minutes
9. **DISCUSSION ITEMS**
 - 9.1 Open Discussion on Measure DD FY 21/22 Funding Priorities
 - 9.2 Review and Discuss Proposed Mid-Year Measure DD Revenue, Expenditures, and Projects to Date
10. **STAFF COMMENTS**
11. **COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES**
12. **ADJOURNMENT**

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee. The Committee anticipates and encourages public participation at its Committee meetings, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Materials

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, are available for public inspection by contacting Mandy Stephens, at (951) 723-3776 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 723-3710. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

City Hall Council Chambers
29844 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight Committee
Meeting Minutes

Michael Cano, Chair
Edward Samuelson, Vice Chair
Brian Agner, Committee Member
Arthur King Ma, Committee Member
Nancy Randolph, Committee Member

Thursday November 19, 2020
3:30 PM Special Meeting

Minutes

1. CALL TO ORDER

Chair Michael Cano called the meeting to order at 3:35 p.m.

2. ROLL CALL

Executive Assistant Mandy Stephens called roll. Present were: Brian Agner, Arthur King Ma, Nancy Randolph, Edward Samuelson and Michael Cano.

3. FLAG SALUTE

Chair Cano led the flag salute.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC COMMENTS

There were no public comments.

6. APPROVAL OF MEETING MINUTES

6.1 May 7, 2020 Regular Meeting Minutes

The minutes were approved unanimously with minor edits due to typos.

7. DISCUSSION ITEMS

7.1 Adams Avenue Street Improvements Phase-2, CIP 20-12

Assistant City Manager Jeff Wyman introduced the PowerPoint presentation for the Adams Avenue Street Improvements Phase-2 project. Principal Engineer Carlos Geronimo presented the PowerPoint to the Committee. Committee Member Samuelson asked for further explanation on what was meant by the Missing Links project. Mr. Geronimo explained that after the intersection, there is a missing sidewalk. This project would add sidewalks to the area. Committee Member

Samuelson asked how this happened. Mr. Geronimo explained that this is an older area which had little thought for infrastructure. Chair Cano asked for an explanation regarding the phases and funding of the project. Mr. Geronimo explained that Phase 1 was funded by the Community Development Block Grant (CDBG) which has been completed. there was a shortage of funds for Phase 2 and staff is requesting for Measure DD funds to fund the remainder of the project. Mr. Wyman also added that the School Sidewalk project has savings which will need to be appropriated to the Phase 2 project. The Committee recommended to the City Council to approve the Measure DD FY20-21 budget with the following vote:

The Committee recommended to the City Council to approve the Adams Avenue Street Improvements Phase-2, CIP 20-12.

AYES: Randolph, Ma, Agner, Samuelson, Cano
NOES: None

7.2 Measure DD Update
• Capital Improvement Program (CIP)

Mr. Geronimo presented the Committee with a PowerPoint presentation of CIP projects. Committee Member Agner asked how the department decides what pavement projects will be completed. Mr. Geronimo said they are prioritized by their condition.

- Review and Discuss Measure DD Revenue, Expenditures and Projects to Date

Deputy City Manager Rochelle Clayton presented the Committee with Measure DD revenue and expenditure data. Committee Chair Cano asked about the fund balance. Ms. Clayton said the 12.5% decrease in projected sales was accounted for in the projected fund balance.

8. STAFF COMMENTS

Mr. Wyman reported that Measure DD funds would be staying with the city as Measure M, to repeal the measure, did not pass.

9. COMMITTEE MEMBER COMMENTS

Committee Member Agner asked if the Committee could be provided with a list of unspent monies and unfunded positions. Ms. Clayton said she would provide detailed information to the Committee.

10. ADJOURNMENT

Committee Chair Cano adjourned the meeting at 4:13 p.m.

Mandy Stephens, Executive Assistant

CITY OF MENIFEE

SUBJECT: Measure DD Mid-Year Budget Update

MEETING DATE: February 24, 2021

TO: Measure DD Oversight Committee

PREPARED BY: Wendy Preece, Deputy Finance Director

REVIEWED BY: Rochelle Clayton, Deputy City Manager

APPROVED BY: Jeff Wyman, Assistant City Manager

RECOMMENDED ACTION

To review the recommended mid-year budget updates and recommend approval to Council at its meeting on March 3, 2021.

DISCUSSION

On May 7, 2020, the Measure DD Oversight Committee (Committee) recommended to the City Council a \$10,297,000 Fiscal Year 2020-2021 Measure DD budget. On June 3, 2020 the City Council approved the Fiscal Year 2020-2021 annual budget that included Measure DD funding. This included funding for the new Meniffee Police Department, the Fire Department contract, the Code Enforcement Department, and multiple capital improvement projects (CIP).

Council later approved budget carryovers from Fiscal Year 2019-2020 for ongoing items that were approved last fiscal year and in-process. The adopted Fiscal Year 2020-2021 budget with the carryovers were presented to the Measure DD Oversight Committee on November 19, 2020 for review, as noted below:

<u>Department</u>	<u>Adopted June 2020</u>	<u>Carried Over From FY2019/20</u>	<u>Adjusted FY20/21 Budget</u>
Meniffee Police Department	\$4,331,254	\$942,926	\$5,274,180
Fire Department	\$3,603,950	1,307,912	4,911,862
Code Enforcement	\$302,396	0	302,396
Capital Projects (CIP)	\$2,059,400	1,038,908	3,098,308
Measure DD FY 20/21 Budget:	\$10,297,000	\$3,289,746	\$13,586,746

After reaching the mid-point of the current fiscal year, staff has reviewed revenues and expenditures and is recommending the following increases in Measure DD revenues and expenditures for FY 20/21:

Measure DD Fund		
Revenues	Amount	Justification
DD - Sales & Use Tax Fund 105	\$ 3,703,000	HdL Forecast
DD - Interest Income	\$ (15,000)	Lower Yields
Total Measure DD Revenue Adjustments	\$ 3,688,000	
Measure DD Fund		
Expenditures	Amount	Justification
Holland Road Overpass	\$ 1,600,000	Additional Funding
New Fire Station #5	\$ 2,153,433	To Fully Fund this Project
Fire Station #68 Interior Improvements	\$ 300,000	To Fully Fund this Project
Pavement Management Program	\$ 1,954,378	Additional PMP Projects
Total Measure DD Expenditure Adjustments	\$ 6,007,811	

Below is the fund balance status with the additional revenue and expenditures included:

Beginning Fund Balance	\$ 5,713,075
Revenue Received	5,880,399
Projected Additional Revenue	8,174,601
Total Revenue	\$ 14,055,000
Total Measure DD Funds	\$19,768,075
Expenditures to Date	\$ 3,031,410
Projected Additional Expenditures	16,563,145
Total Expenditures	\$ 19,594,555
Projected Ending Fund Balance	\$ 173,520

Staff will be providing an update on these numbers and proposed changes to the FY 20/21 Measure DD budget at the Committee meeting. Staff is recommending the Committee review the proposed mid-year budget updates and recommend approval to Council at its meeting on March 3, 2021.

FISCAL IMPACT

Projected impacts are as indicated in the Projected Revenue and Expenditures.

ATTACHMENTS

Measure DD CIP Project Status Update



Measure DD Project Status

Project #	Project Name	Construction Cost	Measure DD Funds	Project Status
CIP 13-03	Holland Road Overpass	\$ 28,000,000.00	\$ 567,663.00	Design
CIP 13-04	Bradley Bridge over Salt Creek	\$ 10,300,000.00	\$ 500,000.00	Design
CIP 14-03	Scott Rd/I-215 IC	\$ 41,812,359.00	\$ 4,212,161.00	completed
CIP 18-05	School Sidewalk Missing Links	\$ 509,709.00	\$ 509,709.00	completed
CIP 19-03	Antelope Road Safety Medians	\$ 680,000.00	\$ 58,430.00	Design
CIP 19-04	Traffic Signals: McCall/Hospital	\$ 1,009,972.00	\$ 188,582.00	completed
CIP 19-05	Traffic Signals: Murrieta Road/Park City			completed
CIP 19-06	Traffic Signal at Murrieta/Scott	\$ 821,980.00	\$ 339,900.00	completed
CIP 19-08	Encanto Neighborhoods Street Resurfacing	\$ 781,295.00	\$ 161,923.00	completed

Projects in **BLUE** received Measure DD funds in FY 20-21

Measure DD Project Status

Project #	Project Name	Construction Cost	Approved Measure DD Funds	Project Status
CIP 19-18	Menifee Police Headquarters - Security Wall	\$ 273,873.00	\$ 260,000.00	completed
PMP 20-01	Arterial Roads PMP	\$ 1,142,657.51	\$ 886,542.00	completed
CIP 20-02	Sherman/Ethanac Road	\$ 1,566,521.00	\$ 259,424.00	completed
CIP 20-03	Goetz Road Resurfacing	\$ 1,118,231.65	\$ 38,605.00	completed
CIP 20-10	Andalusia/Belcanto	\$ 1,080,535.18	\$ 40,299.00	completed
CIP 20-11	Scott Road and Menifee Road Sidewalk	\$ 531,920.30	\$ 327,432.00	completed
CIP 20-12	Adams Avenue Improvements (Phase 2)	\$ 946,089.20	\$ 193,114.00	construction
CIP 21-01	Murrieta Rd. AC Resurfacing (McCall - Salt Creek)	\$ 1,398,780.00	\$ 248,780.00	completed
CIP 21-12	Hillpointe Community Street Resurfacing	\$ 703,640.00	\$ 246,765.00	completed
CIP 21-13	McCall Boulevard (Encanto to Antelope)	\$ 1,290,776.00	\$ 317,843.00	Design
			\$ 9,357,172.00	

Projects in **BLUE** received Measure DD funds in FY 20-21