

City Council Chambers
Via Live Video (see below)
Menifee, CA 92586



City of Menifee
Quality of Life Measure
(DD) Oversight Committee
Meeting Agenda

Michael Cano, Chair
Edward Samuelson, Vice Chair
Arthur King Ma, Committee Member
Al Powers, Committee Member
April Smith, Committee Member

Tuesday, May 18, 2021
3:00 PM Regular Meeting

AGENDA

AS A RESULT OF THE COVID-19 VIRUS, RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE RIVERSIDE COUNTY PUBLIC HEALTH DEPARTMENT, AS WELL AS THE CITY OF MENIFEE EMERGENCY DECLARATION, LIMITED IN-PERSON ATTENDANCE IS CURRENTLY PERMITTED SUBJECT TO APPLICABLE LOCAL HEALTH RESTRICTIONS, INCLUDING MANDATORY MASKS/FACE COVERINGS AND PHYSICAL DISTANCING OF AT LEAST SIX FEET.

WATCHING LIVE:

<https://cityofmenifee-us.zoom.us/j/7172119849?pwd=UWlwZjVJWEx4MmNoMWpMamIFZDUvQT09>

THE COUNCIL CHAMBERS CAN ACCOMMODATE A LIMITED NUMBER OF PEOPLE WHILE OBSERVING SOCIAL DISTANCING REGULATIONS. PLEASE SEE THE INFORMATION BELOW FOR RESERVING A SEAT AND/OR REGISTERING TO MAKE A PUBLIC COMMENT.

ATTENDING THE MEETING IN PERSON: Council Chambers Limited Seating Now Available

1. Reserved Seating: Prior to the meeting, sign up to ensure a seat in the Council Chambers. Email the City Clerk at smanwaring@cityofmenifee.us and let staff know the meeting in which you would like to reserve a seat. Reservations cannot be made prior to agenda posting.
2. Non-Reserved Seating: Seating available on a first come, first serve basis. The public may begin lining up 30 minutes prior to the start of the meeting.

PUBLIC COMMENTS:

1. In-person: Sign up with staff at City Hall on the day of the meeting to provide public comment. The Clerk will call your name during the item(s) which you wish to speak on.
2. Virtual: Email your comments to publiccomments@cityofmenifee.us and include your name and the item(s) you wish to speak on.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. PRESENTATIONS
5. PUBLIC COMMENTS
6. APPROVAL OF MEETING MINUTES
 - 6.1 February 24, 2021 Regular Meeting Minutes
7. DISCUSSION ITEMS
 - 7.1 Review and Discuss 2021/2022 Proposed Quality of Life Measure (DD) Budget
 - Consider forwarding a recommendation to the City Council for the Quality of Life Measure (DD) Budget
8. STAFF COMMENTS
9. COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES
10. ADJOURNMENT

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee. The Committee anticipates and encourages public participation at its Committee meetings, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Materials

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, are available for public inspection by contacting Mandy Stephens, at (951) 723-3776 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 723-3710. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

City Hall Council Chambers
29844 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight Committee
Meeting Minutes

Michael Cano, Chair
Edward Samuelson, Vice Chair
Arthur King Ma, Committee Member
Al Powers, Committee Member
April Smith, Committee Member

Wednesday, February 24, 2021
1:30 PM Special Meeting

Minutes

1. CALL TO ORDER

Chair Michael Cano called the meeting to order at 1:32 p.m.

2. ROLL CALL

Executive Assistant Mandy Stephens called roll. Present were: Arthur King Ma, Al Powers, April Smith, Edward Samuelson and Michael Cano.

3. FLAG SALUTE

Vice Chair Samuelson led the flag salute.

4. OATH OF OFFICE TO INCOMING COMMITTEE MEMBERS

City Clerk, Sarah Manwaring swore in all members of the Committee.

5. SELECTION OF CHAIR AND VICE CHAIR

Vice Chair Samuelson made the motion to nominate Mr. Cano as Committee Chair. Committee Member Powers seconded the motion. The motion passed unanimously.

AYES: Ma, Powers, Smith, Samuelson, Cano
NOES: None

Chair Cano made the motion to nominate Mr. Samuelson as Committee Vice Chair. Committee Member Ma Seconded the motion. The motion passed unanimously.

AYES: Ma, Powers, Smith, Samuelson, Cano
NOES: None

6. PRESENTATIONS

6.1 City Attorney Presentation

City Attorney Jeff Melching gave a presentation on Measure DD Oversight Committee roles and responsibilities. The Committee thanked him for the information and had no questions.

7. PUBLIC COMMENTS

There were no public comments.

8. APPROVAL OF MEETING MINUTES

8.1 November 19, 2020 Regular Meeting Minutes

The minutes were approved unanimously 5-0.

9. DISCUSSION ITEMS

9.1 Open Discussion on Measure DD FY 21/22 Funding Priorities

City Manager Armando Villa explained the current way of how the committee works and he would like to find time to talk about funding and the priorities of the Committee. Chair Cano said he was very happy with the information received and the projects being completed. Vice Chair Samuelson said he would like to know when the City would get back the parks that are currently under Valley Wide. City Attorney Melching said this was in direct discussion with the City Council. Committee Member Powers said the road by Peterson Park and Newport Road needs repairing. Principal Engineer Carlos Geronimo said Eastern Municipal Water District (EMWD) is installing a waterline, but they have experienced delays. When this is complete, the repairs can be made. Mr. Powers also asked about the 215 Freeway to Murrieta and the availability to restripe McCall Boulevard. Mr. Geronimo said this is something that is maintained by Public Works and was not infrastructure, therefore Measure DD funds cannot be used.

Chair Cano said if anyone receives feedback from the community regarding Measure DD to let him, the Committee or Mr. Wyman know so they can give feedback.

9.2 Review and Discuss Proposed Mid-Year Measure DD Revenue, Expenditures, and Projects to Date.

Deputy Finance Director Wendy Preece presented the Measure DD FY20-21 mid-year budget to the Committee. She explained that Measure DD funds come from taxable sales in the City from residents and non-residents. The funds also come from boats, cars, purchases made online that are shipped and delivered to Menifee residents even when purchased outside of city limits.

Committee Member Smith asked if the Police Department and Code Enforcement are funded by Measure DD only. Ms. Preece said the Police Department, Code Enforcement and Fire are funded by both the general fund and Measure DD.

Chair Cano had a question regarding the numbers in the presentation and thought there was a shortage from the expenditures and CIP projects. Ms. Preece went over the numbers again and clarified the numbers for the Committee.

Committee Member Smith asked if it was possible to receive a breakdown of departments and what expenditures they all have, in the form of receipts. Ms. Preece said there are end of year financial statements that go to City Council, which show the actual amount spent. Assistant City Manager Jeff Wyman added that the entire City budget is audited and sent to City Council for approval.

Chair Cano asked about when funds are actually received. Ms. Preece explained that funds from the State are delayed two to three months. To date the City has received sales tax from November 2020. FY20-21 funds will be received until August but will be credited to the correct fiscal year. She also added there is an updated fund balance because some of the positions have not been filled or some items may have been over budgeted. Chair Cano also asked about the new fire station. Ms. Preece said the fire station is on donated land and the fire DIF covers the remaining funding with Measure DD.

Principal Engineer Carlos Geronimo presented the Measure DD FY20-21 CIP mid-year budget review. Committee Member Ma said the City is depending on Measure DD funds, but to be mindful that these funds might not be here forever. Chair Cano said there was a 30 percent increase in expenditures, and to find resources to fund recurring costs. Mr. Wyman stated that ongoing maintenance is always an item to be reviewed. He said that the new fire station should have less maintenance fees as it will be a newer building and should result in reduced costs. Mr. Villa added that the City's plan is to allocate 100 percent of Measure DD funds. He said there is a \$350 million list of projects that the City needs to complete. He stated that to fund the fire station building from the general fund only, it would take 30 years to complete. Measure DD helps bridge the gap in funding and realize projects faster. Fire Chief Kirk Barnett also stated that Measure DD helped to facilitate two buildings. To be in a modern building results in providing better service to residents.

Vice Chair Samuelson made the motion to recommend to City Council to accept the budget and projects as presented. Committee Member Powers seconded the motion. The motion passed unanimously.

AYES: Ma, Powers, Smith, Samuelson, Cano
NOES: None

10. STAFF COMMENTS

There were no staff comments.

11. COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES

Committee Member Powers said he read in the newspaper that the City was buying property on Bradley Road and Cherry Hills Boulevard. Mr. Wyman said this was accurate

information and it was undetermined how this location would be used, but it would be under consideration as a future City facility.

Committee Member Ma asked if there was a fire engine down. Chief Barnett said they were waiting on a replacement fire ladder truck, but the rest of the equipment was in good shape.

12. ADJOURNMENT

Committee Chair Cano adjourned the meeting at 2:41 p.m.

Mandy Stephens, Executive Assistant



CITY OF MENIFEE

SUBJECT: Quality of Life Measure (Measure DD) FY 21/22 Budget Review

MEETING DATE: May 18, 2021

TO: Quality of Life Measure (Measure DD) Oversight Committee

PREPARED BY: Jeff Wyman, Assistant City Manager

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

Review and discuss Fiscal Year 2021-2022 proposed Quality of Life Measure budget and recommend approval to the City Council.

DISCUSSION

Annually, the Quality of Life Measure Committee (also known as Measure DD) reviews and makes a recommendation to the City Council on the proposed Quality of Life Measure budget for the upcoming fiscal year (FY). The proposed Quality of Life Measure budget for FY 2021-2022 consists of 14,949,820 in revenue/carryovers and expenditures, as noted below:

Projected Revenue and Expenditures

Revenues	<u>FY 20/21 Adjusted Budget</u>	<u>FY 21/22 Proposed Budget</u>
Total Revenues	\$14,055,000	\$14,776,000
Transfer In/Use of Fund Bal.	<u>5,539,555</u>	<u>173,820</u>
Total Source of Funds	19,594,555	14,949,820
Total Expenditures	\$19,594,555	\$14,949,820

The breakdown of the proposed FY 2021-2022 expenditures are as follows:

Menifee Police Department	\$6,290,089
Fire Department	5,171,600
Code Enforcement (3 Officers)	374,253
Capital Projects / Capital Outlays	3,113,878
<u>Proposed FY 21/22 Budget</u>	\$14,949,820

The Capital Projects and Capital Outlays are comprised of:

<u>Project Name</u>	<u>Budgeted DD Funding</u>
PD HQ Parking Lot Upgrades – Resurfacing	\$390,000
PD HQ Upgrades – Wall, Carports, Lighting	250,000
Holland Road Overpass	1,500,000
Bradley Bridge	250,000
Road Equipment	273,878
Menifee Road (PMP) (Holland-Newport)	230,000
Normandy Road Pedestrian Improvements	220,000
TOTAL	\$3,113,878

Staff will be providing a presentation regarding the proposed FY 2021-2022 Quality of Life Measure budget at the meeting. Staff is recommending the Committee review the proposed FY 2021-2022 Quality of Life Measure budget and recommend approval to Council.

FISCAL IMPACT

Projected impacts are as indicated in the Projected Revenue and Expenditures.

ATTACHMENTS

1. Quality of Life (Measure DD) Proposed FY 2021-2022 Revenue and Expenditures
2. Quality of Life Capital Improvement Project Update





QUALITY OF LIFE MEASURE REVENUE & EXPENDITURES FY 21/22

REVENUES	FY 2019/20 Actuals	FY 2020/21 Adjusted Budget	FY 2021/22 Proposed	Percentage (%) Change (FY21 to Proposed)	Percentage (%) of Total
Sales Tax	\$ 12,617,232	\$ 14,000,000	\$ 14,736,000	5.26%	99.73%
Interest	141,560	55,000	40,000	-27.27%	0.27%
Total Revenues	\$ 12,758,791	\$ 14,055,000	\$ 14,776,000	5.13%	100.00%
Transfer In/Use of Fund Balance	2,038,053	5,539,555	173,820	-96.86%	1.18%
Total Source of Funds	\$ 14,796,845	\$ 19,594,555	\$ 14,949,820	N/A	N/A

Expenditures	FY 2019/20 Actuals	FY 2020/21 Adjusted Budget	FY 2021/22 Proposed Budget	Percentage (%) Change	Percentage (%) of Total
Menifee Police	\$ 4,855,886	\$ 5,274,178	\$ 6,290,089	19.26%	42.07%
Riverside County Sheriff	\$ 3,573,072	\$ -	\$ -	0.00%	0.00%
CalFire	3,893,526	4,911,862	5,171,600	5.29%	34.59%
Code Enforcement	234,261	302,396	374,253	23.76%	2.50%
Capital Projects/Capital Outlays	2,240,100	9,106,119	3,113,878	-65.80% *	20.83%
Total Expenditures	\$ 14,796,845	\$ 19,594,555	\$ 14,949,820	-23.70%	100.00%

*FY 20/21 included \$1.5 million for ladder truck, \$2.2 million for Holland Overpass and \$2.2 million for new Fire Station #5



Quality of Life Fund Project Status

Project #	Project Name	Construction Cost	Quality of Life Funds	Project Status
CIP 13-03	Holland Road Overpass	\$ 28,000,000	\$ 2,167,663	Design
CIP 13-04	Bradley Bridge over Salt Creek	\$ 10,300,000	\$ 500,000	Design
CIP 14-03	Scott Rd/I-215 IC	\$ 41,812,359	\$ 4,212,161	completed
CIP 18-01	Rustler's Ranch Phase 1 and 2	\$ 1,963,122	\$ 1,293,629	completed
CIP 18-02	Murrieta Road Overlay (Rouse to Ethanac)	\$ 494,548	\$ 194,806	completed
CIP 18-05	School Sidewalk Missing Links	\$ 509,709	\$ 509,709	completed
CIP 18-08	Adams Avenue Phase 1	\$ 491,095	\$ 125,957	completed
CIP 19-03	Antelope Road Safety Medians	\$ 680,000	\$ 205,651	Bid and Award
CIP 19-04	Traffic Signals: McCall/Hospital	\$ 1,009,972	\$ 188,582	completed
CIP 19-05	Traffic Signals: Murrieta Road/Park City			completed
CIP 19-06	Traffic Signal at Murrieta/Scott	\$ 821,980	\$ 233,359	completed
CIP 19-08	Encanto Neighborhoods Street Resurfacing	\$ 781,295	\$ 161,923	completed



New. Better. Best.

Quality of Life Fund Project Status

Project #	Project Name	Project Cost	Quality of Life Funds	Project Status
CIP 19-18	Menifee Police Headquarters - Security Wall	\$ 273,873	\$ 260,000	completed
	Miralago/Lakepointe PMP	\$ 683,677	\$ 335,104	completed
PMP 20-01	Arterial Roads PMP	\$ 1,142,656	\$ 818,256	completed
CIP 20-02	Sherman/Ethanac Road	\$ 1,566,521	\$ 242,249	completed
CIP 20-03	Goetz Road Resurfacing	\$ 1,118,232	\$ 38,605	completed
CIP 20-10	Andalusia/Belcanto	\$ 1,080,535	\$ 40,298	completed
CIP 20-11	Scott Road and Menifee Road Sidewalk	\$ 531,920	\$ 180,033	completed
CIP 20-12	Adams Avenue Improvements (Phase 2)	\$ 946,089	\$ 193,114	completed
CIP 21-01	Murrieta Rd. AC Resurfacing (McCall - Salt Creek)	\$ 1,398,780	\$ 142,364	completed
CIP 21-12	Hillpointe Community Street Resurfacing	\$ 703,640	\$ 129,479	completed
CIP 21-13	McCall Boulevard (Encanto to Antelope)	\$ 1,290,776	\$ 317,843	Design



Quality of Life Fund Project Status

Project #	Project Name	Construction Cost	Quality of Life Funds	Project Status
CIP 21-03	Fire Station #68 Interior Improvements	\$ 500,000	\$ 300,000	Design
CIP 21-04	New Fire Station #5	\$ 5,770,000	\$ 2,153,433	Design
CIP 21-15	Premiere Community Resurfacing	\$ 954,713	\$ 447,634	construction
PMP	Pavement Management: Rancho LaVita community, Peacock Place community	\$ 1,905,489	\$ 1,905,489	Design
TOTAL		\$ 105,440,205	\$ 17,297,341*	

*Includes funding from prior years.