

City Hall Council Chambers
29844 Haun Road
Menifee, CA 92586



City of Menifee
Measure DD Oversight Committee
Meeting Minutes

Michael Cano, Chair
Edward Samuelson, Vice Chair
Arthur King Ma, Committee Member
Al Powers, Committee Member
April Smith, Committee Member

Wednesday, February 24, 2021
1:30 PM Special Meeting

Minutes

1. CALL TO ORDER

Chair Michael Cano called the meeting to order at 1:32 p.m.

2. ROLL CALL

Executive Assistant Mandy Stephens called roll. Present were: Arthur King Ma, Al Powers, April Smith, Edward Samuelson and Michael Cano.

3. FLAG SALUTE

Vice Chair Samuelson led the flag salute.

4. OATH OF OFFICE TO INCOMING COMMITTEE MEMBERS

City Clerk, Sarah Manwaring swore in all members of the Committee.

5. SELECTION OF CHAIR AND VICE CHAIR

Vice Chair Samuelson made the motion to nominate Mr. Cano as Committee Chair. Committee Member Powers seconded the motion. The motion passed unanimously.

AYES: Ma, Powers, Smith, Samuelson, Cano
NOES: None

Chair Cano made the motion to nominate Mr. Samuelson as Committee Vice Chair. Committee Member Ma Seconded the motion. The motion passed unanimously.

AYES: Ma, Powers, Smith, Samuelson, Cano
NOES: None

6. PRESENTATIONS

6.1 City Attorney Presentation

City Attorney Jeff Melching gave a presentation on Measure DD Oversight Committee roles and responsibilities. The Committee thanked him for the information and had no questions.

7. PUBLIC COMMENTS

There were no public comments.

8. APPROVAL OF MEETING MINUTES

8.1 November 19, 2020 Regular Meeting Minutes

The minutes were approved unanimously 5-0.

9. DISCUSSION ITEMS

9.1 Open Discussion on Measure DD FY 21/22 Funding Priorities

City Manager Armando Villa explained the current way of how the committee works and he would like to find time to talk about funding and the priorities of the Committee. Chair Cano said he was very happy with the information received and the projects being completed. Vice Chair Samuelson said he would like to know when the City would get back the parks that are currently under Valley Wide. City Attorney Melching said this was in direct discussion with the City Council. Committee Member Powers said the road by Peterson Park and Newport Road needs repairing. Principal Engineer Carlos Geronimo said Eastern Municipal Water District (EMWD) is installing a waterline, but they have experienced delays. When this is complete, the repairs can be made. Mr. Powers also asked about the 215 Freeway to Murrieta and the availability to restripe McCall Boulevard. Mr. Geronimo said this is something that is maintained by Public Works and was not infrastructure, therefore Measure DD funds cannot be used.

Chair Cano said if anyone receives feedback from the community regarding Measure DD to let him, the Committee or Mr. Wyman know so they can give feedback.

9.2 Review and Discuss Proposed Mid-Year Measure DD Revenue, Expenditures, and Projects to Date.

Deputy Finance Director Wendy Preece presented the Measure DD FY20-21 mid-year budget to the Committee. She explained that Measure DD funds come from taxable sales in the City from residents and non-residents. The funds also come from boats, cars, purchases made online that are shipped and delivered to Menifee residents even when purchased outside of city limits.

Committee Member Smith asked if the Police Department and Code Enforcement are funded by Measure DD only. Ms. Preece said the Police Department, Code Enforcement and Fire are funded by both the general fund and Measure DD.

Chair Cano had a question regarding the numbers in the presentation and thought there was a shortage from the expenditures and CIP projects. Ms. Preece went over the numbers again and clarified the numbers for the Committee.

Committee Member Smith asked if it was possible to receive a breakdown of departments and what expenditures they all have, in the form of receipts. Ms. Preece said there are end of year financial statements that go to City Council, which show the actual amount spent. Assistant City Manager Jeff Wyman added that the entire City budget is audited and sent to City Council for approval.

Chair Cano asked about when funds are actually received. Ms. Preece explained that funds from the State are delayed two to three months. To date the City has received sales tax from November 2020. FY20-21 funds will be received until August but will be credited to the correct fiscal year. She also added there is an updated fund balance because some of the positions have not been filled or some items may have been over budgeted. Chair Cano also asked about the new fire station. Ms. Preece said the fire station is on donated land and the fire DIF covers the remaining funding with Measure DD.

Principal Engineer Carlos Geronimo presented the Measure DD FY20-21 CIP mid-year budget review. Committee Member Ma said the City is depending on Measure DD funds, but to be mindful that these funds might not be here forever. Chair Cano said there was a 30 percent increase in expenditures, and to find resources to fund recurring costs. Mr. Wyman stated that ongoing maintenance is always an item to be reviewed. He said that the new fire station should have less maintenance fees as it will be a newer building and should result in reduced costs. Mr. Villa added that the City's plan is to allocate 100 percent of Measure DD funds. He said there is a \$350 million list of projects that the City needs to complete. He stated that to fund the fire station building from the general fund only, it would take 30 years to complete. Measure DD helps bridge the gap in funding and realize projects faster. Fire Chief Kirk Barnett also stated that Measure DD helped to facilitate two buildings. To be in a modern building results in providing better service to residents.

Vice Chair Samuelson made the motion to recommend to City Council to accept the budget and projects as presented. Committee Member Powers seconded the motion. The motion passed unanimously.

AYES: Ma, Powers, Smith, Samuelson, Cano
NOES: None

10. STAFF COMMENTS

There were no staff comments.

11. COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES

Committee Member Powers said he read in the newspaper that the City was buying property on Bradley Road and Cherry Hills Boulevard. Mr. Wyman said this was accurate

information and it was undetermined how this location would be used, but it would be under consideration as a future City facility.

Committee Member Ma asked if there was a fire engine down. Chief Barnett said they were waiting on a replacement fire ladder truck, but the rest of the equipment was in good shape.

12. ADJOURNMENT

Committee Chair Cano adjourned the meeting at 2:41 p.m.



Mandy Stephens, Executive Assistant