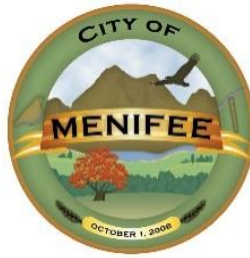


City Hall Council Chambers
29844 Haun Rd.
Menifee, CA 92586



City of Menifee
Senior Advisory Committee
Regular Meeting Agenda

Chair Gloria Sanchez, Mayor Appointed
Linda Blanche, District 1
David Morse, District 2
Bruce Atwood, District 3
Vice-Chair Anne-Marie Novack, District 4

Tuesday, October 25, 2022
10:00 AM Regular Meeting

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. PRESENTATIONS
5. APPROVAL OF MINUTES
 - 5.1. Minutes from September 27, 2022, Regular Meeting
6. AGENDA APPROVAL OR MODIFICATION
7. PUBLIC COMMENTS (non-agenda items only)
8. DISCUSSION ITEMS
 - 8.1. Menifee Specialized Transportation Program
Recommended Action
 - Discuss and review the Menifee Specialized Transportation Program
9. COMMUNITY SERVICES DEPARTMENT COMMENTS
10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES
11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS
12. ADJOURNMENT

The purpose of the Senior Advisory Committee meetings are to conduct the city's business. Please see our decorum policy notes below.

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee.

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Material

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Aisha Jemmott-Wilson at (951) 672-9673 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 672-6777 during normal business hours. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

**City of Menifee Senior Advisory Committee
Regular Meeting Minutes
Tuesday, September 27, 2022**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:00 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Member Linda Blanche, Committee Member Dave Morse, Committee Member Bruce Atwood, Community Services Manager Mariana Mitchell, and Community Services Coordinator Aisha Wilson.

3. FLAG SALUTE

4. PRESENTATION

- 4.1. **Alzheimer's Association California Southland- Inland Empire:** Program Overview
Judith Martinez, Senior Program Manager
- 4.2. **Health Insurance Counseling & Advisory Group:** Services Overview
Renato de Moraes, Outreach Education Coordinator

5. APPROVAL OF MINUTE

- 5.1. Minutes from August 24, 2022, Regular Meeting

A motion to approve the August 24, 2022, minutes with corrections was made by Committee Member Blanche

Committee Chair Sanchez seconded motion.

Motion unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

A motion to approve the agenda was made by Committee Member Blanche

Committee Member Blanche seconded motion

Motion unanimously approved.

7. PUBLIC COMMENTS (non-agenda items only)

NONE

8. DISCUSSION ITEMS

- 8.1. Senior Advisory Meetings
Recommended Action
 - Discuss and review upcoming Senior Advisory Meetings

Committee Chair Sanchez stated that she would like to postpone the Park Tour to next year and have meeting to discuss the transportation program.

A motion to postpone the Park Tour and have a regular meeting to discuss the transportation program made by Committee Member Blanche

Committee Member Atwood seconded motion

Motion unanimously approved.

Committee Chair Sanchez then asked the committee member if they want to meet in November.

Committee Member Blanche suggested to conduct the Park Tour.

Community Services Coordinator Wilson mentioned that Youth Leaders of Menifee (YLM) would like to present in November.

Committee Chair Sanchez asked Community Services Manager Mariana Mitchell if there could be an update on Menifee Transportation program ridership.

Community Services Manager Mariana Mitchell responded that it would take a few months before she could get ridership data.

Committee Member Blanche mentioned she is available in November

Committee Member Atwood mentioned he is available.

Committee Member Morse also stated he is available.

Committee Chair Sanchez recommend that the December meeting be cancelled.

Committee Member Blanche, Committee Member Morse and Committee Member Atwood agreed.

9. COMMUNITY SERVICES DEPARTMENT UPDATES

9.1. Department Update

- Senior Program Updates
- Citywide Special Event and Program Updates

Community Services Coordinator Aisha Wilson provide an update on senior programs and services of at the Kay Cenicerros Senior Center. She also provided an update of all upcoming City-Wide special events.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

Committee Member Blanche talked about how she attended an interfaith Meeting. She also shared that she met with Menifee Unified School District Staff to discuss getting families to the Interfaith Thanksgiving dinner. She talked about how she attended the Grandparents Day event at the Kay Cenicerros Senior Center.

Committee Member Morse talked about how he met with Community Services Coordinator Aisha Wilson. He also talked about the outreach he did for his own HOA. He talked about attending the Bridges the Gap event and the council meeting. He mentioned he worked with Community Emergency Response Team (CERT) at the Emergency Preparedness Fair.

Committee Member Atwood He talked about attending the council meeting. He also talked about the webinar and the Emergency Preparedness Fair he attended. He also met with Community Services Coordinator Aisha Wilson to get caught up on what he missed.

Committee Chair Sanchez mentioned she also attended the City Council meeting and was happy for Council to approve the MOU for transportation. She mentioned she met with Community Services Coordinator Aisha Wilson to talk about the Interfaith Thanksgiving Day Event and did outreach with Menifee Unified School District Staff to discuss getting families to the Interfaith Thanksgiving dinner. She talked about how she was invited to attend Menifee Unified School District for families, and she plans to have information on the Thanksgiving Day dinner, and You Matter. She also informed the committee that if they are interested in having a Spark of Love box that they need to contact Debbie Manion. She also reminded everyone that November is National Caregiver month.

11. FUTURE AGENDA REQUEST FROM COMMITTEE MEMBERS

- **Care Pathways**

12. ADJOURNMENT

Committee adjourned the meeting at 11:38am

Aisha Wilson, Community Services Coordinator

CITY OF MENIFEE

SUBJECT: Meniffee Specialized Transportation Program

MEETING DATE: October 25, 2022

TO: Committee Chair and Committee Members

PREPARED BY: Aisha Wilson, Community Services Coordinator

REVIEWED BY: Mariana Mitchell, Community Services Manager

APPROVED BY: Jonathan Nicks, Community Services Director

RECOMMENDED ACTION

Discuss and review the Meniffee Specialized Transportation Program.

DISCUSSION

In May 2022, the Meniffee Specialized Transit Working Group that consisted of City staff, Riverside County Transportation Commission (RCTC), and AMMA Transit Consulting, presented findings from the Meniffee Specialized Transit Project Needs Assessment (Needs Assessment) to the City Council. The Needs Assessment was completed with a grant award issued by RCTC using Measure A Specialized Transit funds for Western Riverside County for senior and disabled citizens. The Needs Assessment identified a limited capacity in current transportation programs available within the City and provided recommendations for additional transportation resources. Based on the Needs Assessment and City Council direction to identify opportunities to enhance transportation services, staff recommended that the City establish partnerships with Care-A-Van Services, Inc., GoGo Technologies, Inc., and RCTC to provide on-call transportation services and emergency ride vouchers for senior and disabled citizens. Utilizing RCTC Measure A and Federal Transit Authority grant funding, the Specialized Transit Program establishes a multi-pronged approach to providing a localized transit program within Meniffee connecting senior and disabled residents with needed transportation services utilizing existing transit operators. On September 21, 2022, City Council approved and authorized a Memorandum of Understanding (MOU) with Care-A-Van Services to provide transportation services to Meniffee senior and disabled residents starting late October 2022.

On-Call Transportation Services

Care-A-Van Services, Inc. is a regional specialized transportation agency that provides curb-to curb services to Hemet, San Jacinto, and Lake Elsinore areas. They have over 28 years of experience providing transportation and have staff that are specifically trained in servicing the elderly and individuals with limited abilities. Care-A-Van operates five days a week, Monday through Friday, with dispatch services available from 8 a.m. to 5 p.m. daily. Participants are required to call at

least 24 hours ahead of time to schedule a ride. Additionally, Care-A-Van provides some flexibility to adjust hours of operation to align with senior programs, events, and ridership. To receive services from Care-A-Van, participants must complete an application aligned with the Community Development Block Grant (CDBG) funding questionnaire and self-attest that they are a senior or disabled person. No additional age, medical, or income verification is required other than self-attestation. Participation in the program is free with a suggested donation of \$3 per ride and participants are guaranteed a ride regardless of ability to donate. In comparison, the base fare for Dial-A-Ride service is \$3.50 per one-way trip with a maximum fare of \$10.50. In June 2022, Care-A-Van was awarded funds under the Federal Transportation Authority (FTA) Section 5310 Grant Program to expand their transportation program into Menifee. RCTC and Community Services staff provided support during the application process. City staff has worked with Care-A-Van personnel to draft a MOU which outlines agency responsibilities, program implementation, and parameters. Care-A-Van would operate no less than three vehicles within the city limits and commence offering ride scheduling, pick up, and drop off services to Menifee participants. As this program allows for participants to obtain rides to medical appointments, the program would designate certain medical facilities outside the City limits which riders could be transported to and from. Care-A-Van services in the City of Menifee would be completely funded through the FTA 5310 Grant.

Implementation

To meet this implementation timeline, City staff immediately began to work with Care-A-Van and RCTC to coordinate implementation. Staff have established transportation workshops, registration for, and marketing materials to distribute to Menifee seniors and disable residents. Staff is also requesting the assistance of the Senior Advisory Committee (SAC) members to assist in reaching out within their district to host a Specialized Transportation information workshop to present on the new transportation services in Menifee. Staff recommends that the SAC discuss how to outreach in the community.

FISCAL IMPACT

The fiscal impact from the acceptance of the RCTC Measure A funds will result in an increase of \$150,000 in grant revenue and an appropriation in an expenditure account as assigned by the Finance Department. There is no impact to the City's General Fund.

Future years funding beyond the current MOU and agreements is contingent upon available grant funds and City Council approval. Sustainability of the Menifee Specialized Transit Program is based upon the renewal of RCTC Measure A grant funding and FTA Section 5310 funding. Additionally, ridership would also determine the ability to sustain the program in that if ridership decreases, available funding may not be granted or renewed.

Senior Advisory Committee Staff Report
Menifee Specialized Transportation
October 25, 2022

ATTACHMENTS

None