

**City of Menifee Finance Committee  
Meeting Minutes  
June 22, 2010**

**1. Call to order and roll call**

Chairman Scott Mann called the meeting to order at 3:00 p.m. Present were: Chairman Scott Mann, Committee member Wallace Edgerton, City Manager Steve Harding, Interim Finance Director Wendy Welch, City Clerk Kathy Bennett and one member of the public (Jim Rothgeb, Californian).

**2. Public Comments**

None.

**3. Approval of Minutes of April 26, 2010 Finance Committee**

Minutes approved as presented.

**4. Purchases/Contracts over \$10,000**

None.

**5. Review City Attorney Billing Statement**

Interim Finance Director Welch noted that invoices were just received today. She provided the committee copies of the invoices. Chairman Mann asked if the committee really needed to review this invoice. The City Manager noted he would be reviewing the invoice and the committee asked him to do so and suggest if this item could be removed from the agenda.

**6. Warrant Register Review**

Chairman Mann asked the City Manager to consider whether this item needs to remain on the agenda in the future and asked the Manager to consider the agenda layout and suggest any format changes needed.

**7. Discussion of Review of Contracts not covered by RAMS Outside Engagement**

The City Manager noted he had not had time to review the outside report done for the first contracts as there is urgency in preparing the budget at this time. He asked if he could review the previous audit report and recommendations he has from that and any other review needed for the other 24 contracts that have been discussed previously. The committee asked him to report back at the next meeting on July 13, 2010 at 3 p.m.

**8. Consideration of adding conflict of interest statement to RFP's and Agreements with contractors**

Committee asked the City Manager to implement in the RFP process after determining best way to handle.

**9. Committee Members Comments**

Chairman Mann asked the City Manager to review the JAS Pacific invoices outstanding to see if payment should be made given a question on the way some charges were detailed and compare that to the agreement to provide services.

Chairman Mann asked if the City Manager could review the RJM agreement and see if a full RFP process is needed for the services, explaining this contractor had expertise in the Prop 84 grant. He further asked for review of the federal and state lobbyist contracts to see if an RFP process was needed for these services as well.

Chairman Mann asked the City Manager to consider a full re-vamp of the agenda and its effectiveness as a Standing Committee Agenda.

Chairman Mann asked for a review of the \$1.8 million that George Wentz reported is coming to the City from the county from development deposits for developments no longer existing. He asked what could be done with the deposit funds and if returning the funds to the developer was a viable option or how the City could use those funds.

Chairman Mann noted his concern about the St. Marie case decisions and how it might affect the City in the future of its budget. The Manager noted this is agendized for closed session on June 30, 2010 special meeting.

**10. City Manager Comments**

City Manager Harding thanked the committee for the opportunity to understand the format of the agenda and the chance to work on it for the future.

**11. Adjournment**

Chairman Mann adjourned the meeting at 4 p.m.



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Kathy Bennett, City Clerk