

City of Menifee  
Community Development Block Grant  
Program (CDBG)



Consolidated Annual Performance and  
Evaluation Report (CAPER)  
Program Year 10: 2021/2022

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## Attachments

- PR26 - CDBG Financial Summary Report

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## **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

### **91.520(a)**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

This document represents the City of Menifee's 2021/2022 Consolidated Annual Performance Evaluation Report (CAPER) related to the City's Community Development Block Grant Program (CDBG). Pursuant to the federal regulations applicable to the CDBG Program, the CAPER is prepared annually to evaluate the City's overall progress and performance in meeting the priority activities identified within its' Consolidated Plan and Annual Action Plan. The CAPER provides the Department of Housing and Urban Development (HUD), the public, and the City an opportunity to review its accomplishments over the most recent program year.

Since 2010, the City of Menifee continues to experience significant growth year by year, with a population of 106,627 as of May 2022 (per California Department of Finance most current statistics), representing an increase of 2.9% more than last year.

Program Year 2021/2022 for the period of July 1, 2021, to June 30, 2022, represents the City's fifth year of the period addressed within the Consolidated Plan: 2017-2021. Comprehensively, in addition to the specific objectives and goals identified within the Consolidated Plan, during the 2021/2022 Program Year, the City concentrated its efforts on addressing the specific goals/objectives of the 2021/2022 Annual Action Plan.

A total of Two Thousand Three Hundred and Ninety-Seven (2,397) Low-and Moderate-Income persons were served through various projects/activities during the 2021/2022 Program Year period (this includes prior year program/projects completed in the 2021/2022 timeframe). Including:

- Senior Services: A total of Four Hundred and Ninety-Six (496) LMI seniors
  - Ten (10) households for the Minor Home Rehabilitation Grant Program specifically targeting seniors 62+ and/or disabled persons
  - Forty-Six (46) senior and/or disabled homeowners assisted by Habitat for Humanity
  - Three Hundred Ninety-Nine (399) seniors provided with nutritional meals by

Family Services Association (FSA)

- Forty-one (41) seniors 62+ were provided with comprehensive hospice services
- Youth Services: Two Hundred and nine (209) LMI youth
  - Eighty-Eight (88) youth received school clothing from the Assistance League of Temecula Valley
  - One Hundred Twenty-One (121) youth received before and after school programs from the Boys & Girls Club of Menifee Valley
- Emergency Food Distribution Services: Nine Hundred and Sixty-Six (966) LMI persons were assisted with food baskets
- Domestic Violence Services: Two Hundred and Thirty-Seven (237) LMI persons were assisted within the City of Menifee
- Fair Housing Services and/or Tenant Services were provided to Four Hundred and Eighty-Nine (489) persons within the City of Menifee

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

**Table 1 - Accomplishments – Strategic Plan & Program Year to Date**

Goal	Category	2021/2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021/2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing Preservation	Affordable Housing	CDBG: \$100,000	Homeowner Housing Rehabilitated	Households	50	38	76%	10	10	100%
Fair Housing Services	Affordable Housing	CDBG: \$22,215	Other	Households	2500	3408	136%	500	489	98%
Homelessness Prevention Services	Homeless	CDBG: \$18,169	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6750	6284	93%	1400	966	69%
Infrastructure and Public Facilities Improvements	Non-Housing Community Development	CDBG: \$222,998	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4500	4505	100%	1185	0	0%
Services for Low- and Moderate-Income resident	Public Services	CDBG: \$60,984	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2350	2729	116%	658	932	142%
Program Administration	Administration	CDBG: \$83,323	Other	Other	-	-	-	-	-	-
Activity Deliver Cost for Affordable Housing Prevention Program	Administration	CDBG: \$20,000	Other	Other	-	-	-	-	-	-

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During Program Year 2021/2022 the City of Menifee focused on addressing the following four (4) objectives:

1. Administration (Program implementation and planning activities, including fair housing services)
2. Owner Housing Rehabilitation Objectives
3. Public Facilities Objectives
4. Public Services Objectives

Program Year 2021/2022 is the City's tenth year participating as an entitlement community within the CDBG Program. During the 2021/2022 year, the City has been able to make significant progress in accomplishing various goals.

The City of Menifee's primary objective is to use its CDBG funds to provide Low-and Moderate-Income persons with a decent and suitable living environment, including economic opportunities. Under the four objectives listed above, during the 2021/2022 the City was able to accomplish the following:

1. **Administration:** Delivery/implementation of CDBG funded services/projects.
  - a. **Fair Housing Services** by contract with Fair Housing Council of Riverside County. Four hundred eighty-nine (489) persons received fair housing services during the 2021/2022 program year. (Funded: \$22,215 Expended: \$21,965);
2. **Owner Housing Objectives:** During 2021/2022, a total of ten (10) Low-and Moderate-Income households of senior (62+) and/or permanently disabled owner-occupants residing within the City of Menifee received direct assistance through the Minor Home Rehabilitation Grant Program. Assistance was provided for repairs such as water heater replacements, re-roofs, and ADA accessibility improvements. By means of the Minor Home Rehabilitation Grant Program, the City is able to further the objectives of preserving affordable housing stock in good condition, and providing Low-and Moderate-Income seniors and/or permanently disabled persons with a decent, suitable and more accessible

living environment. (Funded: \$100,000 Expended: \$122,442 prior & current year funds);

3. **Public Services:** Funding of public services for the 2021/2022 program year were reflective of the highest priority needs based on the Community Needs Assessment completed in 2017. As a City with a large senior and young family population, senior and youth services were identified as the highest priority. The various programs/activities included in the 2021/2022 program are reflective of this and include:

**Youth Services:**

- a. **Boys and Girls Club of Menifee Valley:** Before and After School Programs (Scholarships), which provided scholarships for low-and moderate-income youth residing within the City of Menifee to participate in the various Before and After School recreation programs offered by the local chapter of the Boys and Girls Club. (Funded; \$10,164 Expended: \$10,164)
- b. **Assistance League of Temecula Valley:** Operation School Bell Program, which provided school appropriate clothing for low-and moderate-income youth residing within the City of Menifee for the beginning of the school year. (Funded: \$10,164 Expended: \$10,164)

**Senior Services:**

- a. **Habitat for Humanity Inland Valley:** A Brush with Kindness Program, which provided repairs and maintenance within the City of Menifee. (Funded: \$10,164 Expended: \$10,164)
- b. **Family Service Association (FSA) – Senior Nutrition Program:** A More Than a Meal Program, which provided nutritional meals to seniors on a weekly basis within the City of Menifee. (Funded: \$10,164 Expended: \$10,164)
- c. **Hospice of the Valleys:** Senior Assistance Program, which provided comprehensive hospice services for senior residents residing within the City of

Menifee (Funded \$10,164, Expended: \$10,164)

**Other Categories:**

- a. **Menifee Valley Community Cupboard:** Emergency Food Distribution Program, which provides emergency food for Low-and Moderate-Income persons and families residing within the City of Menifee. (Funded: \$18,169 Expended: \$18,169)
- b. **SAFE Alternatives for Everyone:** Provided services to children, youth, and families that were at risk or who had experienced abuse and violence. Funded: \$10,164 Expended: \$10,164)

**CARES Act CDBG-CV Funding Summary**

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136 was signed by the President of the United States. This made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds, to respond to the growing effects of the historic COVID-19 public health crisis. The Department of Housing and Urban

Development (HUD) informed City of Menifee that CARES Act funding would be allocated to the City based on the existing entitlement formulas for the CDBG program.

CDBG-CV funding were allocated to jurisdictions in three phases. HUD allocated the first and third phases of CDBG-CV funds to the City in the amount of \$307,232 and \$404,459, separately. The second phase was allocated to States and insular areas. During the 2020 program year, the City allocated the CDBG-CV funds to public services projects. Each project was selected to assist in carrying out the City's CDBG priority need of COVID-19 - Prepare, Prevent and Respond to Coronavirus.

▪ **CDBG-CV Activity Summaries FY2021/2022:**

- Rental Mortgage Assistance Services: Twenty-Three (23) LMI residents of Menifee were provided with rental or mortgage assistance
- Computer Lab Services: Twenty (20) LMI residents were assisted with Workforce Development Services
- Homeless Outreach Services: Thirty-Two (32) LMI persons were assisted with housing, mental health, and substance abuse services



Goal	Category	2019/20 Amount	Indicator	Unit of Measure	Expected	Actual	Percent Complete
COVID-19 Prepare, Prevent and Respond	Rental/Mortgage	\$333,225	Public Service Low/Mod Housing Benefit	Household Assisted	28	23	82%
COVID-19 Prepare, Prevent and Respond	Food Activity	\$133,988	Public Service Other than Low/Mod Housing Benefit	Persons Assisted	350	320	91%
COVID-19 Prepare, Prevent and Respond	Homeless Outreach	\$122,209	Public Service Other than Low/Mod Housing Benefit	Persons Assisted	30	32	107%
COVID-19 Prepare, Prevent and Respond	Computer Lab	\$30,823	Public Service Other than Low/Mod Housing Benefit	Persons Assisted	15	20	133%
COVID-19 Prepare, Prevent and Respond	Boys & Girls Club	\$20,000	Public Service Other than Low/Mod Housing Benefit	Persons Assisted	15	0	0%
COVID-19 Prepare, Prevent and Respond	Planning and Administration	\$71,446	Other	-	-	-	-

### CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1770
Black or African American	251
Asian	86
American Indian or American Native	14
Native Hawaiian or Other Pacific Islander	23
<b>Total</b>	<b>2144</b>
Hispanic	808
Not Hispanic	1336

Table 2 – Table of assistance to racial and ethnic populations by source of funds

#### Narrative

The above table utilized data automatically populated through the EconPlanning Suite system for CDBG PY2021/2022; however, it did not accurately reflect all the required racial and ethnicity IDIS categories as required in IDIS reporting. The total should be **2,397**, which includes the

numbers in the table above as well as the following: American Indian/Alaskan Native & White (13), Asian White (13), Black/Africa American & White (21), American Indian/Alaskan Native & Black/African American (9), Other Multi-Racial (197).

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Federal	\$698,721.00	\$392,732.00
CDBG-CV	Federal	\$711,691.00	\$450,565.00

Table 3 - Resources Made Available

### Narrative

During the fiscal year, the City of Menifee had a total of \$1,410,412 in Federal CDBG funding available to fund eligible Housing and Community Development activities in low-and moderate - income areas and to fund local agencies that provide services that assist low- and moderate-income residents throughout the City. The funding consisted of \$527,689 in new entitlement funding through CDBG, \$171,032 of prior year funding, and \$711,691 in CDBG-CV funds.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Target Areas	42%	0	Peacock Project
Citywide	58%	58%	

Table 4 – Identify the geographic distribution and location of investments

### Narrative

Funds expended during 2021/2022 were mainly used connected to Low-and Moderate-Income Clientele (LMC) activities serving Low-and Moderate-Income persons residing within and throughout the City of Menifee.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The CDBG Program does not require matching funds. Whenever possible, the City will continue to seek other funding opportunities (public and private) to help address the needs of its community, and will evaluate potential leverage opportunities to maximize addressing needs in future program years.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	10
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>10</b>	<b>10</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

During Program Year 2021/2022, the City was able to complete rehabilitation on ten (10) projects under its Minor Home Rehabilitation Grant Program (MHRGP), and forty-six (46) through the Habitat for Humanity – Brush with Kindness Program.

The MHRGP program provides assistance to income eligible owner-occupant senior (62+) or permanently disabled persons. Additionally, there is one (1) other project underway and fifteen (15) new applications that were mailed out to senior for the MHRGP at the end of August 2022.

Improvements completed under the program included, but are not limited to, replacements of water heater(s), re-roofs, ADA grab bar additions, ramps/entrance accessibility improvements, ADA accessible toilet replacements, sub-flooring replacements, non-operating HVAC replacements etc.

In respect to the Brush with Kindness program, Habitat for Humanity provides repairs and maintenance to low-to-moderate income residents. Residents served under the Brush with Kindness Program are senior citizens, veterans, unemployed, working families, and those with physical disabilities.

Example of types of minor housing projects are those that reduce blight and resolve small repairs and maintenance issues such as landscaping, exterior painting, fascia and fence repairs.

**Discuss how these outcomes will impact future annual action plans.**

The program has been very well received by the senior community and serves as one of the primary housing assistance programs for income eligible senior residents. The City has worked in the last year to improve efficiencies on delivery of the program, and re-focused on completing the projects in timely manner. Currently there is a waiting list of thirty-two (32) seniors and or permanently disabled persons awaiting help from the MHRGP. Future Consolidated Plans will evaluate the size of the program comprehensive and feasibility of what can feasibly be completed within a year’s timeframe and make any necessary adjustments, if needed.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	17	0
Low-income	27	0
Moderate-income	12	0
<b>Total</b>	<b>56</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

Collectively, the City’s MHRGP and Habitat for Humanity, provide home repairs and or maintenance to seventeen (17) extremely low-income, twenty-seven (27) low-income residents, and twelve (12) moderate income residents in an effort to keep housing affordable and improving

living conditions.

### **Housing Needs**

With respect to affordable housing, the 2017-2021 Consolidated Plan identified property maintenance warrantable for addressing housing needs in Menifee. As such to address the Minor Home Rehabilitation Grant Program (MHRGP) was included in the 2021/2022 Annual Action Plan projects/activities. The outcome goal for the program is to assist approximately ten (10) LMI household units. Through the Minor Home Rehabilitation Grant Program, the City's objective is to foster and maintain existing affordable housing stock.

**“WORST-CASE NEEDS”:** Worst case housing needs are defined as low-income renter households who pay more than half their income for rent, live in seriously substandard housing or have been involuntarily displaced. The City of Menifee served the worst-case needs in FY 2021/2022 by providing the following:

**More than 50% of rent:** The Housing Choice Voucher rental assistance Program provided housing payment assistance to those qualifying households who paid more than 50% of their income for housing. CDBG and ESG funds were utilized through various agencies to aid with food and other support services.

**Substandard Housing:** The Housing Choice Voucher rental assistance program and various residential rehabilitation programs (stated above) ensured that substandard housing met HQS Standards, State Standards and/or local rehabilitation standards for decent housing. Additionally, the City participates in the County's mortgage certificate program.

**Involuntarily Displaced:** During the reporting period, there was no voluntary or involuntary displacement through the City's Federal Entitlement Programs.

The City has also identified homelessness as a worst-case need and allocated CDBG funds for Homeless Outreach Prevention Program.

**Persons with Disabilities:** The City has focused its capital improvement projects on removing barriers to those with disabilities. In the last few years and currently, the City have retrofitted, upgraded, and brought neighborhoods (eligible tract areas) into compliance by adding ADA pedestrian ramps.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

According to Riverside County 2022 Point-In-Time Homeless Count Report (June 2022), an estimated 1980 unsheltered homeless people and 1336 sheltered homeless people, for a total 3316 homeless people, live in Riverside County. The survey documented about 32 homeless people living in Menifee.

While the City does not currently have a high homeless population, within the Strategic Plan developed as part of the 2017-2021 Consolidated Plan, it specifically identified the Elimination of Homelessness as one of its goals. To achieve this goal, the City is a member of the Continuum of Care and will continue to participate in the County of Riverside's Plan to end homelessness as a county-wide effort. The County's plan includes:

- Homeless Prevention
- Discharge Planning
- Street Outreach
- Shelter Beds
- Transitional Housing
- Permanent Supportive Housing
- Permanent Affordable Housing
- Homeless Management Information System
- Mainstream Resources
- Housing Trust Fund
- Inclusionary Housing Practices

The City has and will continue to support all County efforts as well as collaboration with other jurisdictions and CDBG recipients, in addressing existing homelessness, as well as actions to help homeless persons transition to permanent housing and independent living.

The County of Riverside Department Public of Social Services (DPSS) and Continuum of Care (CoC) continue to focus on expanding the services available to homeless, including providing additional beds, units, and services. Menifee residents are able to serve through programs such as the Riverside County Emergency Food and Shelter Program.



## **Addressing the emergency shelter and transitional housing needs of homeless persons**

In completion of its 2022 Homeless Point-In-Time Count, the Riverside CoC reported 1111 emergency shelter beds and 225 transitional housing beds in Riverside County. Transitional Housing (TH) covers the cost of housing while providing case management and support services; providing a period of stability to enable homeless households to transition successfully to and maintain permanent housing within 24 months of program entry. To achieve its goal of ending homelessness, the CoC encourages communities to transform transitional housing programs to permanent supportive housing or rapid rehousing. The CoC partners with the Riverside County EDA, which administers ESG funding, to integrate CoC and ESG funding and increase the number of families with children who are assisted through rapid rehousing. In addition, non McKinney-Vento funding sources, such as the Emergency Food and Shelter Program (EFSP), funded under FEMA, will be matched as a source for rental/mortgage assistance for families that are homeless or at risk of homelessness in the county's strategy to meet this goal.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The CoC has adopted and implemented a Housing First and Rapid Rehousing CoC wide approach to reduce the length of time homeless (LOTH) and has recently increased the number of public/private partners to help implement these approaches. In addition the CoC is revising the intake process to ensure homeless households are given the appropriate intervention at the time they are admitted into the program to reduce their stay; adjusted CoC and ESG case management procedures to move away from the housing ready approach to a home based case management approach; improved HMIS data collection through training; and generated monthly report for outcome measurement.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County of Riverside CoC discharge policy is mandated by the State. The Discharge Planning

Committee of the CoC is responsible for implementing policies and protocols, and coordinating with various organizations, to ensure that persons being discharged from a publicly funded institution or system of care are not discharged immediately into homelessness. The goals are to identify discharge housing needs inclusive of housing and supportive services and to link the individual with community resources that include mental health services, substance abuse support, and housing. The Hospital Association of Southern California Inland Area serves as the lead agency on the Discharge Planning Committee to facilitate communication regarding the discharge planning needs of homeless persons from acute care hospitals. The County of Riverside Department of Mental Health collaborates with the Department of Public Social Services and the CoC in the coordination and implementation of discharge planning for homeless individuals disabled by serious mental health and/or substance abuse disorders.

Foster Care and Extended Foster Care programs help transition dependent youth who are emancipating from foster care to independent living. The Department of Public Social Services and the Riverside Sheriff's and Probation Departments support the CoC's mission of working towards reintegrating persons leaving correctional facilities to community based living and self-sufficiency.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of Menifee does not have a Housing Authority. Any publicly subsidized housing within the City is provided and managed by the Housing Authority of Riverside County and the Riverside County Economic Development. The City will continue to support their efforts.

Currently, the City has three (3) publicly assisted multiple-family projects that offer 226 deed-restricted units affordable to lower income households. The Vineyards project offers 81 units affordable to lower income seniors. The Avila apartment has 178 units, of which 36 units are affordable to lower income family households. The 118-unit Halter Hillside I and II project provides 110 affordable units to seniors.

Additionally, the County of Riverside's Housing Choice Voucher (Section 8) program provides rental assistance to very low-income families to help them afford decent and safe rental housing in Menifee. This program is currently administered by the Riverside County Housing Authority. The Housing Authority accepts application for rental assistance, selects the applicant for admission, and issues the applicant a rental voucher. The family must then find and lease a unit suitable to the family's needs and desires in the private rental market. The Housing Authority pays the owner a portion of the rent that generally covers the difference between what the tenant can afford (30% of income) and the locally determined fair market rent and payment standard. Because of the limited number of vouchers, there is a waiting list for vouchers.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

While the City of Menifee does not have a Housing Authority, it actively encourages participation through the various housing programs administered by the Housing Authority of Riverside County and the Riverside County Economic Development. The City will continue to support their efforts.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of the County of Riverside (HACR) is not a troubled agency and has been HUD rated as either a "High Performer" or a "Standard Performer" in the past few years.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

As a main component of the City's General Plan, the Housing Element (2021-2029) of the Plan specifically reviews, assesses, and identifies the jurisdictions housing stock, any existing barriers/constraints to affordable housing, and actions, plans to mitigate the identified barriers/constraints.

As of December 18, 2013, the City of Menifee's first General Plan was formally adopted by City Council. The 6<sup>th</sup> Cycle Housing Element was adopted December 15, 2021 and is now pending certification by the Department of Housing and Community Development. The Housing Element incorporates the City's strategy to eliminating barriers to affordable housing.

The City's Housing Element includes an analysis of potential and actual market, governmental, and environmental constraints to the production, maintenance, and improvement of housing for persons of all income levels, including persons with disabilities. The adopted Housing Element identifies the following main categories of barriers/constraints in its analysis:

- Market Constraints – development costs, accessibility to financing, fees and assessments
- Land Use Controls – Conformity with General Plan Land Use
- Development Regulations – Development standards, parking standards, building codes and enforcement, subdivision requirements, energy conservation,
- Permitting Processes – Plot Plan process, design review process, housing for people with disabilities

In 2015, the City began implementation of the strategies to mitigate the identified constraints/barriers. While some of the identified factors, such as market constraints are not within the direct control of the City, by including and identifying them in its analysis, the City has a comprehensive perspective and approach to proactively working on increasing accessibility to affordable housing.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City of Menifee works closely with the County of Riverside to address obstacles related to meeting underserved needs. The County direct services, education, referrals, and public health

assistance to Menifee residents through its HIV/AIDS programs, Lead Hazard Control Program, Elderly Services/Office of Aging, Homeless Programs Unit, Substance Abuse Programs, Mental Health Programs, and Anti-Poverty Programs. The City will continue to work closely with the County of Riverside.

Additionally, comprehensively through the public facilities/infrastructure projects and public services program/activities the City seeks to provide direct service and improvements to the underserved populations within Menifee.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

While the City does not currently have a stand-alone lead prevention program, lead-based paint hazard awareness, identification, testing, and if needed, mitigation, are incorporated as part of the Minor Home Rehabilitation Grant Program. Additionally the City will continue to participate on all lead-based paint hazard prevention programs such as the Childhood Lead Poisoning Prevention Program administered by the County of Riverside.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Menifee continues its efforts to reduce the number of families and individuals living in poverty. The City focuses primarily on supporting programs that raise household incomes and stabilize housing situations. The City utilizes CDBG to support the continuation and implementation of affordable housing that help homeless persons make the transition to permanent housing and independent living.

Menifee used resources from state, federal and private sources to provide a number of community-based and direct services aimed directly or indirectly, at decreasing the poverty level. These programs include: job enrichment, development, and placement through education and economic development; food pantry programs, and programs designed to prevent and alleviate the devastating impact of domestic violence, which often plunge women and their children into poverty.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Program Year 2021/2022 is the tenth year the City of Menifee participated within the CDBG Program as an entitlement community. As such, the Consolidated Plan 2017-2021 and 2021/2022 Annual Action Plan were intentionally structured with a simple framework. To enhance, organize good coordination and overcome gaps in institutional structure, the City established formal agreements with all participating subrecipients and internal memorandum of understanding (MOU) specifying the different roles of the subrecipients/departments.

During the development and preparation for the 2021/2022 Annual Action plan various inter-departmental meetings were held to help identify shovel ready projects/activities that align with goals and objectives of 2017-2021 Consolidated Plan.

Within the City of Menifee, the roles of the various departments with respect to the implementation of the 2021/2022 Annual Action Plan are summarized as follows:

**Community Development Department:** The Community Development Department ( Planning Division), will ensure CDBG compliance with City land use policies and permits, as appropriate and necessary. Additionally, the Community Development Department also coordinates preparation of the Consolidated Plan, Annual Action Plan, and the Consolidated Annual Performance Evaluation Report (CAPER). The Department administers the CDBG housing programs, ensures satisfactory product and service delivery by all public service grantees, and is responsible for meeting all HUD CDBG program regulations.

**City Manager's Office:** The City Manager's Office is responsible for the day-to-day operations of the City, including financial commitments and program staffing. The Office ensures that City services, including CDBG, are performed to the highest standard in accordance with Council goals and policies.

**Public Works Department:** The Public Works Department is responsible for maintaining and operating all City-owned facilities including publicly maintained streets, parks, streetlights, some drainage facilities, and traffic signals. The Department is actively involved in the selection, implementation, and monitoring of CDBG infrastructure and public facilities projects.

**Economic Development Department:** The Economic Development Department participates in CDBG programs and projects that encourage investment in the community, create jobs, and provide opportunities for residents and businesses.

**Community Services Department:** The Community Services Department oversees the operation and maintenance of existing parks and recreation facilities, including the Kay Cenicerros Senior Center. Additionally, Community Services ran a Senior Meal Distribution Program due to COVID-19.

Additionally, private (non-profit) organizations played an integral role in the implementation of the 2021/2022 Program Year. The following organizations participated as public services subrecipients:

- ❖ Assistance League of Temecula Valley
- ❖ Boys and Girls Club of Menifee Valley
- ❖ Family Service Association (FSA)
- ❖ Habitat for Humanity
- ❖ Hospice of the Valleys
- ❖ Menifee SAFE & Healthy Families
- ❖ Menifee Valley Community Cupboard

The City will continue to work with the County of Riverside and local private service providers to ensure that residents of the City receive the best possible care. The City is a member of the Riverside County Continuum of Care, Western Riverside Council of Governments (WRCOG), and Southern California Association of Governments (SCAG), and works with the Menifee Valley Community Cupboard, and other service organizations to identify and address the needs and concerns of City residents.

In 2014, the City formed the Menifee Citizens Advisory Committee (MCAC) which has historically played an integral role in the CDBG Consolidated Plan and Annual Action Plan, particularly with respect to review of the public services applications and, was expanded to meet more frequently to review/provide feedback on the full Annual Action Plan and annual CAPER prepared. For PY2021, the CAPER will be presented to MCAC at a later date.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City will continue to enhance coordination between public and private housing and social service agencies through collaboration with various local nonprofit organizations, the Housing Authority of the County of Riverside, the County of Riverside Economic Development Agency and other agencies that partner with the City to revitalize low-income communities utilizing CDBG, and mortgage credit certificates.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

As part of the 2017-2021 Consolidated Plan process, an Analysis of Impediment to Fair Housing pursuant to 24 CFR 50.601 and 24 CFR 570.904 was prepared and adopted on May 3, 2017.

The following four (4) impediments were identified by the Analysis of Impediment completed, and are summarized along with discussion of actions taken to overcome the effect

of the impediments identified:

**Impediment 1: Disabled Access** Based on consultation with Fair Housing Council of Riverside County regarding requests received, the highest number of callers related to discrimination is associated with persons with disabilities. This impediment has a particularly large impact within the City of Menifee provided its large senior and elderly populations.

*Recommendations:*

*Action 1: Contract with Fair Housing Council of Riverside Council of Riverside County for the provision of anti-discrimination services.*

*Timeframe: On-going. The City contracted with Fair Housing Council of Riverside County for Program Year 2021/2022 to provide anti-discrimination services and comprehensive fair housing services.*

*Action 2: Fair Housing Council will conduct staff training and community workshops on issues of reasonable accommodations and modifications, with a minimum of two trainings/workshops during the 2017-2021 Consolidated Plan term.*

*Timeframe: Due to COVID-19, June 15, 2019, is the most recent First Time Homebuyer's Workshop that was held at Menifee City Hall. A total of eighteen (18) attendees went to the workshop. After June 15, 2019, virtual workshops have been held monthly.*

*Action 3: Offer a rehabilitation grant program, integrated throughout the 2017-2021 Consolidated Plan, which makes homes accessible, safe and healthy. The primary goal is to enable elderly or persons with disabilities to remain in their homes for extended periods of time.*

*Timeframe: The Minor Home Rehabilitation Grant Program for income-eligible senior and/or disabled persons was announced/launched by mid-June 2013 and has continued to be included as one of the projects/activities incorporated in each Annual Action Plan including 2021/2022. A total of thirteen (10) projects were completed during the 2021/2022 program year period.*

*Action 4: Continue to enforce Title 24 Disability Access Standards and encourage notification of violations by providing the appropriate forms for submittal to the City's Building & Safety Department.*

*Timeframe: The City continues to do this on an on-going and continuous.*

**Impediment 2: Landlord-Tenant Conflicts** During the development of the Analysis of Impediment it was identified that there were seven hundred eighty-five (785) calls to the Fair Housing Council in the past five years that were classified as landlord-tenant conflicts with



the highest number of calls regarding repairs and evictions.

*Recommendation:*

*Action 5: Contract with the Fair Housing Council of Riverside County for the provision of landlord-tenant services including counseling, investigation, mediation, and referrals.*

*Timeframe: The City of Menifee contracted with Fair Housing Council of Riverside County for Program Year 2021/2022 and will continue to contract through the 2017-2021 Consolidated Plan.*

*Action 6: The Fair Housing Council continues to provide community outreach services to renters and property owners disseminating information, answering questions, and conducting workshops regarding fair housing rights and responsibilities. Services provided by Fair Housing Council include period July 1, 2012 through the term of the 2017-2021 Consolidated Plan.*

*Timeframe: On-going and continuous.*

**Impediment 3: Access to Fair Housing** The City is committed to doing what it can to ensure fair housing choice is available for all Menifee residents.

*Recommendation:*

*Action 7: Review and revise the zoning ordinance to remove any provisions, language, and requirements that may be discriminatory or in violation of federal fair housing laws. As the City of Menifee completes its review/update of the zoning/development code, proactive efforts will be made to ensure any potential barriers to affordable housing created by existing code are removed.*

*When the City of Menifee incorporated, the City Council adopted the County of Riverside's Development Code and Ordinance 348 on an interim basis until a new development code could be developed for Menifee. In December 2019, the City Council adopted a comprehensive update to the Development Code (Zoning, Subdivision & Grading). The comprehensive adopted Zoning Code update included updates to remove potential barriers to affordable housing.*

*Since the comprehensive development code update, the City has amended the Development Code (Title 9 of the Menifee Municipal Code) to establish a multi-family ministerial review application procedure and requirements for ministerial review of multi-family residential projects with units affordable to lower income households that qualify for a streamlined ministerial review under State Bill (SB) 35.*

*The City will undertake another development code update per the Policies and Implementation Programs of City's adopted 2021 -2029 Housing Element ) of the General Plan, the and address fair housing issues per the program actions discussed in the City's Housing Element, some of the updates include:*

- *Evaluate the zoning code to ensure consistency with new statutory requirements for addressing homeless and emergency shelter needs.*
- *Amend the Development Code (Title 9) to comply with the definitions for “Supportive Housing,” “Supportive Services,” and “Target Population” consistent with applicable sections of the California Government Code.*
- *Amend the Development Code (Title 9) to ensure Emergency Shelters and Transitional and Supportive Housing are permitted in appropriate zones, consistent with State law.*
- *Update the definitions of “Family,” “Single-Housekeeping Unit” and “Dwelling, Single Unit” to ensure compliance with all federal and state fair housing laws.*

#### *SB2 Planning Grant Program Funding*

- *In early 2020, the Department of Housing and Community Development (HCD) approved SB2 Grant funding of \$310,000 for the City to undertake efforts to remove barriers to housing and accelerate housing production in the City of Menifee. The Grant funds were used for the following housing efforts:*
  - *Development of Multifamily Objective Design Standards to accelerate housing production in compliance with Senate Bill (SB) 35. The City’s Objective Design Standards were adopted April 2022.*
  - *Permit Ready Accessory Dwelling Unit (ADU) Plans and ADU Guidance Handbook. This effort incentivizes ADU’s by streamlining ADU approvals and reducing permit costs. The construction plans are now available for residents to obtain City permits within the City of Menifee.*
  - *The 6TH Cycle Housing Element Update, General Plan land use amendments and change of zoning as needed to accommodate the City’s regional housing needs allocation (RHNA). The City’s 6th Cycle Housing Element was adopted December 15, 2021 and is pending certification by the Department of Housing and Community Development (HCD). released for public review in June 2021 and is scheduled for adoption in October 2021.*

#### *LEAP Grant*

- *In May of 2021, HCD approved Local Early Action Planning (LEAP) Grant funding of \$300,000 for projects for efforts to accelerate housing in the City of Menifee including:*
  - *The 6<sup>TH</sup> Cycle Housing Element Update and Housing Element Program Environmental Impact Report.*
  - *Entitlement and Permit Streamlining. A contract has been approved for consultant work on this effort, which will speed up approvals and permit processing by allowing online digital plan submittals. The public now has access to the City’s Citizen Access Portal, which allows for a more streamlined review with ease of electronic submittals. In addition, the City’s permit processing application, ACCELA, has undergone recent updates and is continuously being updated.*
  - *Inclusionary Housing Feasibility Study. This effort will provide quantitative data for the City to determine the feasibility, best method and approach for an Inclusionary Ordinance. The City is preparing a request for proposals (RFP) to be released Fall of 2022.*

*Action 8: Review the City’s development fee and processing structure to ensure that it does not impose an excessive burden on the construction of housing.*

*Timeframe: The City of Menifee approved and adopted, “City of Menifee User Fee Study Update” dated October 2018 on December 5, 2018. As part of the study all fees including development fees and processing structured were reviewed and updated to reflect current costs. The City is currently working on conducting a new user fee study in order to determine the full cost of providing services to the individuals and businesses within the community.*

*The City adopted a new Development Impact Fee (DIF) on December 6, 2017. As part of the Development Impact Fee study, the City worked with the Building Industry Association to ensure that the fees did not impose an excessive burden on the construction of housing. The City also allowed for prepayment of DIF fees based on the previous schedule, which was lower than the new DIF fees, for approved residential projects. The City is currently working on an updated DIF Nexus Study.*

*Action 9: Support the efforts of Riverside County to provide information and counseling to new recipients of government rental subsidies. The efforts assist renters in dealing with landlords and finding suitable housing.*

*Timeframe: The City will continue to do this on an on-going and continuous basis.*

**Impediment 4: Homeownership Opportunities** The City concurs that homeownership provides important advantages that merit continued public support and encourages efforts that expand homeownership opportunities.

*Recommendation:*

*Action 10: Promote programs offered by Riverside County for first-time homebuyers, foreclosure recovery, and acquisition assistance.*

*Timeframe: On-going and continuous.*

*Additionally, the City of Menifee applied for the Permanent Local Housing Allocation (PLHA) Grant for \$642,675.00 from the Department of Housing and Community Development (HCD). The purpose of the grant is to provide financial assistance to local governments of eligible housing-related projects and programs to assist in addressing the unmet housing needs of their local communities. Once awarded, City of Menifee will use the fund for a Down Payment Assistance Program.*

*Action 11: The Fair Housing Council will provide first time homebuyer education services including one-on-one counseling and workshops to give buyers the tools they need to avoid predatory lending and possible foreclosure. Topics include: the importance of budgeting, qualifying for a home loan, finding a lender, finding the right home, and credit and predatory lending.*

*Timeframe: Beginning July 1, 2012 and through the term of the 2017-2021 Consolidated Plan.*

*Additionally, as of August 2014, the City of Menifee participates as part of the County of Riverside's Mortgage Certificate Credit Program (MCC) which entitles qualified home buyers to reduce the amount of their federal income tax liability by an amount equal to a portion of the interest paid during the year on a home mortgage. This tax credit allows the buyer to qualify more easily for a loan by increasing the effective income of the buyer.*

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Menifee utilized multi-leveled monitoring to ensure all program project/programs are completed under the CDBG Program regulations and guidelines.

Projects/Programs completed by subrecipients and/or other City Departments included the following monitoring steps:

1. Subrecipients Agreement/MOU Executed
2. Copy of CDBG Program Policies and Procedures Provided and Discussed
3. Project/Program Kick-Off Meeting
4. Quarterly Reporting Requirements
5. Desktop Program/Project Review/Audit
6. On-Site Visits
7. Final/Close-Out Reporting Requirements

Fiscal monitoring is performed throughout the program year, from specific program budgets and performance measures delineated within the Subrecipients Agreement/MOUs executed, to thorough review of reimbursement requests received.

As part of the CDBG comprehensive Program Management, the City of Menifee conducted annual on-site programmatic and internal control visits of all the public services subrecipients. Additionally, subrecipients are required to provide quarterly progress reports throughout the Program Year. As a condition of funding, the City Menifee requires each CDBG-funded project to measure performance in terms of productivity and program impact. Sub-recipients measured and reported productivity goals through the quarterly reports.

The on-site visits provides an opportunity to review and evaluate project operations, administrative and financial controls. Following the on-site visits, all subrecipients are provided with detailed follow-up letters discussing the results of the on-site visit, comprehensive desktop analysis, and where appropriate, recommended actions. Site visits provide a hands-on opportunity to review compliance with the executed agreement, proper financial management systems are in place, and project files are kept up to date.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Pursuant to the requirements of the City’s Consolidated Plan/Citizen Participation Plan, during the annual preparation of the CAPER, the CAPER will be made available for public review/comment for a 15-day period, followed by a Public Hearing held on September 21, 2022 where it will be presented to City Council for adoption along with any public comments received.

A notice regarding the 15-day comment period and Public Hearing was published in the local newspaper, *The Press Enterprise, in English and Spanish* on September 6, 2022, as well as noticed within the City’s website. Copies of the draft CAPER were made available for review at City Hall (29844 Haun Rd, Menifee, CA 92586) or via email/mail upon request. *(Comments or no comments)*

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the jurisdiction’s program objectives during the 2021/2022 program year.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

N/A



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2021  
 MENIFEE , CA

DATE: 08-22-22  
 TIME: 13:36  
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	172,770.32
02 ENTITLEMENT GRANT	527,689.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	700,459.32

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	256,952.48
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	256,952.48
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	105,287.90
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	362,240.38
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	338,218.94

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	168,359.14
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	168,359.14
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	65.52%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: 2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	48,661.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	48,661.00
32 ENTITLEMENT GRANT	527,689.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	527,689.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.22%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	105,287.90
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	105,287.90
42 ENTITLEMENT GRANT	527,689.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	527,689.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.95%

**CAPER Footnote (9.13.22)**

**\*PR26 MISSING FOLLOWING DRAWDOWNS FROM 21/22 PUBLIC SERVICES:**

- Family Service Association (FSA) - \$10,164
- Assistance League of Temecula Valley- \$10,164
- Hospice of the Valleys- \$10,164

**TOTAL: \$30,492**

**Revised total expenditures are: \$392,732.38 (Line Item 15)**

Line item 27 total should be \$79,153

Line item 16 total is should be \$307,726.94







**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	711,691.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	711,691.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	416,286.06
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	34,279.02
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 <b>TOTAL EXPENDITURES (SUM, LINES 05 - 07)</b>	<b>450,565.08</b>
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	261,125.92

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	416,286.06
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	416,286.06
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	416,286.06
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	416,286.06
17 CDBG-CV GRANT	711,691.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	58.49%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	34,279.02
20 CDBG-CV GRANT	711,691.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	4.82%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	9	131	6531080	CV Food Activity	05W	LMC	\$20,910.60	
			6560126	CV Food Activity	05W	LMC	\$34,444.66	
			6574888	CV Food Activity	05W	LMC	\$76.10	
			6607086	CV Food Activity	05W	LMC	\$300.00	
			6656350	CV Food Activity	05W	LMC	\$77,842.23	
	10	132	6560126	CV Homeless Outreach	05Z	LMC	\$17,190.00	
			6574888	CV Homeless Outreach	05Z	LMC	\$20,060.07	
			6656350	CV Homeless Outreach	05Z	LMC	\$11,480.62	
			6670442	CV Homeless Outreach	05Z	LMC	\$19,913.75	
	11	133	6560126	CV Rental & Mortgage Assistance	05Q	LMC	\$88,933.62	
			6574888	CV Rental & Mortgage Assistance	05Q	LMC	\$47,950.34	
			6607086	CV Rental & Mortgage Assistance	05Q	LMC	\$8,277.48	
			6656350	CV Rental & Mortgage Assistance	05Q	LMC	\$24,616.51	
			6670442	CV Rental & Mortgage Assistance	05Q	LMC	\$13,470.00	
	12	134	6506576	CV Computer Lab Program	05H	LMCSV	\$23,405.64	
			6525935	CV Computer Lab Program	05H	LMCSV	\$3,691.37	
			6531080	CV Computer Lab Program	05H	LMCSV	\$3,723.07	
	<b>Total</b>							<b>\$416,286.06</b>

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	9	131	6531080	CV Food Activity	05W	LMC	\$20,910.60	
			6560126	CV Food Activity	05W	LMC	\$34,444.66	
			6574888	CV Food Activity	05W	LMC	\$76.10	
			6607086	CV Food Activity	05W	LMC	\$300.00	
			6656350	CV Food Activity	05W	LMC	\$77,842.23	
	10	132	6560126	CV Homeless Outreach	05Z	LMC	\$17,190.00	
			6574888	CV Homeless Outreach	05Z	LMC	\$20,060.07	
			6656350	CV Homeless Outreach	05Z	LMC	\$11,480.62	
			6670442	CV Homeless Outreach	05Z	LMC	\$19,913.75	
	11	133	6560126	CV Rental & Mortgage Assistance	05Q	LMC	\$88,933.62	
			6574888	CV Rental & Mortgage Assistance	05Q	LMC	\$47,950.34	
			6607086	CV Rental & Mortgage Assistance	05Q	LMC	\$8,277.48	
			6656350	CV Rental & Mortgage Assistance	05Q	LMC	\$24,616.51	
			6670442	CV Rental & Mortgage Assistance	05Q	LMC	\$13,470.00	
	12	134	6506576	CV Computer Lab Program	05H	LMCSV	\$23,405.64	
			6525935	CV Computer Lab Program	05H	LMCSV	\$3,691.37	
			6531080	CV Computer Lab Program	05H	LMCSV	\$3,723.07	
	<b>Total</b>							<b>\$416,286.06</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	8	130	6506576	CV Administration	21A		\$5,891.27
			6525935	CV Administration	21A		\$760.00
			6531080	CV Administration	21A		\$6,532.75
			6581271	CV Administration	21A		\$14,498.50

